



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

DR.R.A.N.M. ARTS AND SCIENCE COLLEGE

DR R A N M ARTS AND SCIENCE COLLEGE

638009

www.drranm.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Dr. R.A.N.M Arts and Science College had its humble start as a Self-financing college affiliated with Bharathiar University. The Mudaliar Educational Trust started a college i.e., Erode Arts College for Women in 1995 and the same college has been renamed as Dr. R.A.N.M Arts and Science College during the academic year 2004-2005, in fond memories of the Founder and President Sir Chevalier Dr. R.A.N. Muthusamy Mudaliar, and converted into a Co-educational Institution.

The Institution has been experiencing a phenomenal growth during Sathanai Semmal Thiru K.K. Balusamy in the capacity as the secretary and Correspondent.

Presently the Mudaliar Educational Trust has been serving the cause of education through all the four Institutions being administered under the able leadership and guidance of Thiru V. Rajamanickam, the President, “Sathanai Semmal” Thiru K.K.Balusamy, the secretary and Correspondent and Dr. A. Vijayakumar, the Treasurer.

Significance of Emblem

The College Emblem has the inscriptions of Love, Knowledge and Energy. The term Love, Knowledge and Energy are the three most important parameters of wholesome person.

- Love is a virtue that symbolizes humanity, compassion, and affection.
- Knowledge is power. Knowledge provides courage, willpower and determination to accomplish and achieve things in Life.
- Energy is the ability to work or produce a product change.
- Love, Energy and Knowledge make students grow up in their careers and become good humans in the world.
- Gopuram symbolizes pride and glory.
- Eagle symbolizes a true leader who spends time with people who are vibrant and liberal in thinking. With all these symbolic instincts the students will make themselves powerful and vibrant leaders in society.

Service of Education

“Educating the mind without educating the heart is no education at all.”

RANM has been providing higher education to the first-generation students of the rural areas and underprivileged sections of society to a larger extent with its long history, healthy traditions and humble achievements, is a unique institution in several ways.

RANM has been doing yeoman service in promoting Higher Education and contributing to national development through its various Curricular, Co-curricular and Extension activities. Educating and moulding students to be patriotic and making them socially responsible.

Vision

To empower the students' leadership qualities, develop entrepreneurial skills and produce disciplined and matured citizens with intellectual and emotional strength to meet the upcoming challenges.

Mission

- To provide excellent academic, physical, administrative, infrastructural and moral ambience.
- To preserve and promote the uniqueness and novelty of regional languages, folklore, art and culture.
- To contribute towards building a socially sensitive, humane, and inclusive society.
- To cultivate critical thinking that can spark creativity and innovation.

Goals

- To place our college to be one among the top most colleges in Tamil Nadu.
- To produce Bharathiar University rank holders in various disciplines.
- To accelerate the growth and development of the students by providing various Co-curricular and Extracurricular activities.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Dedicated Principal, highly committed Management supported by resourceful and dedicated faculty members jointly working towards academic progress and administration to ensure quality education among students.
- Emphasis on empowerment and enlightenment of students through gender equality and value-based education aimed at fostering informed global minds.
- Competitive and learner friendly academic environment.
- The college fosters a spirit of belongingness, camaraderie and warmth with very congenial relationship between the faculty and students.
- Holistic development of students.
- Emphasis on community and social work along with classroom activities.
- Student support system and mentoring process.
- Environment initiatives like Waste Management System have been installed.
- Involvement of students in eco-friendly activities like planting trees and maintaining gardens in the campus.

- An auditorium with the seating capacity of 500 students.
- Liberal fee concessions, scholarships and facility of making payment in instalments to enable the poor and marginalized sections of the society to enter the mainstream of social system.
- Extensively supportive Management in administration.
- Eco – friendly campus.
- Well – furnished infrastructural facilities like classrooms, libraries, and laboratories.
- Provision for taking on additional skills through Certificate/Diploma/PG Diploma Courses to fulfil the challenging world with all the requisite skills.
- Bridge Courses are conducted for those who have not studied Mathematics and Computer Science.
- Remedial classes for slow learners.
- Dedicated to community service through the National Service Scheme, Youth Red Cross, Red Ribbon Club, Consumer Club, Green Club, and Literary Club.
- Innovative teaching methodology for improving the learning process.
- Counselling services and value education classes to inculcate moral values among students.
- Placement Cell serves to provide more job opportunities to the large number of students.
- Provision of On- Campus and Off-Campus placement opportunities.
- Wi-Fi enabled campus with 100Mbps bandwidth.
- Language Lab, Seminar Hall, Library and Campus wide CCTV surveillance and Intercom.
- Well – furnished multipurpose Auditorium.
- A big bit of extension activities organized to promote community welfare and to instil a sense of social responsibility among students.

Institutional Weakness

- Difficulties in initiating Institution – Foreign Industry Collaboration for research.
- Lack of research enhancement.
- Lack of student exchange programmes.

- Being a self – financing college receiving grants from the government and other funding agencies is a constraint.
- Faculty Mobility.

Institutional Opportunity

- Motivation given to faculty members and students to pursue online courses.
- To become Autonomous.
- Introducing new value oriented and skill development courses.
- Offering vital exposure to students through certificate courses, clubs and associations.
- To foster interest in talented students to pursue higher studies.
- Service to neighbourhood community through extension activities by collaborating with various Government / NGO Organization.
- Special in-house Sports Training Facilities to students aspiring for a career in sports.

Institutional Challenge

- The rural mindset of students and parents in taking up challenges.
- Students predominantly from Tamil medium find it difficult to cope with the academic pressure of studying in English medium.
- Rising cost of education.
- Keeping pace with fast changing technology.
- Drop out of students from studies owing to domestic reasons.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Institution is affiliated to Bharathiar University Coimbatore and the curriculum prescribed by it is strictly adhered to. The college adopts strategic plans for effective implementation of the curriculum. For executing academic activities, planning is done before commencement of each academic session. All the

programmes follow the Choice Based Credit System (CBCS) in the semester pattern.

The institution ensures that the day to day problems are brought into the educational pathway through various academic, extracurricular and co-curricular activities. It emphasizes on gender protection, climate change awareness, value education, environmental education, human rights, ICT, etc., Add-on courses are promoting skill augmentation and employability of the students in many sectors. To improve teaching practices, teachers are encouraged to contribute their articles, research papers in national and international journals and to attend orientation and refresher courses.

The college is sensitive to cross cutting social issues and makes every effort to sensitize the students by periodically organizing seminars/ extension lectures on Gender Equality, Environment and Sustainability, Human Values and Professional Ethics. There are specific committees and clubs that make a collective effort to raise the level of awareness amongst the students.

Field trips and Industrial visits are arranged to add an experiential quotient to the understanding of the students. Case-studies, group discussions, surveys and excursions provide hands-on experience. The institution collects and analyses feedback on curriculum in a structured format obtained from various stakeholders such as students, alumni and parents. Necessary corrective actions are taken with IQAC.

Teaching-learning and Evaluation

The college has a well knitted admission committee representing the transparent policies as per the Tamil Nadu State Government reservation policy and guidelines. The students are from diverse rural backgrounds and so efforts are taken on imparting quality education to them through systematic rubrics and innovative methodologies. The institute has well qualified and dedicated faculty members, and they are periodically revitalized through internal and external training programmes. Seminars and Workshops are organized with eminent resource persons from industries, academics, research, etc. in the college to open new vistas for the students and the faculty. The required teacher- student ratio is maintained for the effective teaching learning process.

The college conducts remedial teaching and special attention is paid to slow learners. For intellectual stimulation, advanced learners are given projects and assignments. Experiential learning like field visits, group projects, working models, participative learning techniques like group discussion, exhibitions, etc. and problem-solving methodologies like case studies are adopted to ensure optimum learning outcomes. Interactive teaching is ensured through the usage of PowerPoint and multimedia presentations.

Career Counselling Cell and Mentor-Mentee groups deal with academic and stress related issues. The students are evaluated and assessed on the basis of their performance in assignments, seminars, projects and presentations to ensure transparency. The Examination Board has been set up to provide an effective and transparent mechanism to deal with examination related grievances. The institution adheres to the academic calendar for the conduct of Continuous Internal Assessment.

Learning outcomes of academic and co-curricular fields through all programmes offered in the college are stated in college prospectus and on website. Our students have also earned top university positions. Many of our alumni are pursuing higher education and others are engaged in government and private sectors.

Research, Innovations and Extension

Dr. R. A. N. M College recognises the importance of research in academic pursuit. To inculcate an interest in the students and the faculties for the same, efforts are constantly made. Around 42 research articles and 5 published and edited books have been contributed by our faculty members in various disciplines during last 5 years.

Our college has been oriented towards socially responsible activities like community outreach programmes. The college NSS unit, YRC, RRC unit, Eco Club, Literary Club, Entrepreneur Development Cell etc., provide a unique platform for the all-round development of the students. Extension activities like street plays, rallies, visits to old age homes are conducted to create an awareness about various issues of Swachh and gender equity. Every outreach activity is pursued by a cumulative reflection and individual assimilation growth.

In order to provide assistance and support to the student's linkages (MOU) with various corporate houses have been established. Field visits and industrial trips are organized to bridge the gap between theoretical and practical application of knowledge.

Infrastructure and Learning Resources

The college has constantly been evolving and upgrading its infrastructure. A sizable part of its budget is allocated to improve and maintain its physical and academic facilities. With a campus extending over two buildings; the Main Building and the Old Building, the college boasts of having 46 spacious classrooms (out of which six are ICT enabled) one ICT enabled Seminar Halls, Two Computer Labs, Two Smart Classrooms, Three Science Laboratories and fourteen departments. It is a fully well-stocked and partially digitalized library that has spacious reading rooms, one separate corner for visually challenged students and an extension centre in the Girls Section.

The college offers state of the art and sports facilities like two large playgrounds, Gymnasiums, Yoga and Meditation Centres. To encourage self-expression among students, the college has an auditorium with a seating capacity of 500 people and one open stage. To meet the growing demands of technically skilled professionals in the modern competitive world, the college ensures that students and faculties are facilitated with computers and laptops with an internet facility at a high-speed leased line connection of 100 Mbps. CCTV cameras, Intercoms and projectors are also being used effectively on campus. The infrastructure is maintained through AMC.

Student Support and Progression

The college is committed to excelling by extending academic, financial, professional and psychological assistance to every student. Liberal concessions, Government and Non- Government scholarships are provided to needy and meritorious students. The college guides students for competitive exams, career counselling, remedial coaching, and personal counselling for the enhancement of students. The institution has a Placement Cell to assist the outgoing students in seeking employment. The college has a Career Counselling Cell to guide students regarding career avenues. A strong student Grievance Redressal Committee and Anti-Ragging Committee have been established to redress students' grievances.

The institution makes strategies and policies to enhance students' participation in creative, cultural and sports activities. It is worth mentioning that our students have won several prizes in sports at district, state and

national levels. In co-curricular activities, our college has won many prizes in Youth Festivals and Inter-College competitions every year. The college has its own Alumni Association. Our alumni are working as administrators, public men, Lab technicians in hospitals, professors, artists and sportspersons.

Governance, Leadership and Management

The institution has a well-defined vision and mission, and concrete and dedicated efforts are made for quality and value-based education. The governing body works in collaboration with the Principal to regulate and maintain an amicable and scholastic environment. The Principal along with Heads steers the college towards the fulfilment of its objectives. The college promotes a culture of participative and decentralized management. A large number of committees have been constituted which are competent and empowered enough to formulate and execute plans and evaluate the outcome.

The College Governing Body and IQAC, in consultation with the heads of all the departments, plan all the curricular and extracurricular activities of various departments and functional areas. All the activities of institutions are carried out as per the Quality System Procedures manual of Dr. R. A. N. M. Arts and Science College.

IQAC takes measures to sustain standards in curriculum, teaching-learning and evaluation process and regularly conducts internal Academic Administrative Audit. The Management Review Meeting is conducted to review academic and administrative matters.

Institutional Values and Best Practices

The college regularly organizes gender equity programs to generate an inclusive culture. Safety and security are ensured through an extensive network of CCTV cameras and security guards. The provision of a common room and exclusive amenities creates a comfort zone for girls. The Student Counselling System encompasses Mentor-Mentee groups, Tutorials and the Training and Placement Cell. The college is an environmentally responsible habitat with LEDs and solar plants. The construction of a rainwater harvesting unit and the installation of solar lights were implemented. Locational advantages and disadvantages are addressed by interface with the industry. Delivering lecture series in neighbouring schools and inculcating traffic culture among students.

Engagement with the local community is undertaken through rallies, walkathons, radio talks, donation drives, blood donation camps, visiting old age homes, and deaf and dumb schools. National festivals, birth and death anniversaries of great leaders are observed. Excursions and celebrations to promote social cohesion are planned periodically. Programmes are focusing on universal values, and fundamental rights and duties are incorporated into the activity calendar. The college ensures transparency in functioning, displays core values and adheres to a code of conduct and professional ethics. The distinctiveness of college lies in promoting the integrated personality development of students.

Best Practice I:

Entrepreneur Development Cell

Objective of the Practice

The EDC provides an opportunity to enhance the entrepreneurial skills among the students. It also helps to market the products produced by the student in Erode District. Hence, we practice with the objectives as,

- To develop team spirit among the students
- To enhance their marketing skills
- To inculcate the entrepreneurial skill among students
- To get an insight on advertising their products
- To learn to make a living with the availabilities
- To prepare income and expenditure account statement

Best Practice II:

Quiz competitions

Objective of the Practice

- To develop the basic general knowledge in the students
- To inculcate team spirit
- To encourage their perseverance and hard work
- To make them responsible

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	DR.R.A.N.M. ARTS AND SCIENCE COLLEGE
Address	Dr R A N M Arts and Science College
City	Erode
State	Tamil Nadu
Pin	638009
Website	www.drranm.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	R. Nirmaladevi	0424-2430207	9751278578	0424-2431921	ranmasc@gmail.com
IQAC / CIQA coordinator	S Karthigai	0424-3556618	9443448447	0424-3556086	skarthigai@yahoo.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	14-06-1995

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Tamil Nadu	Bharathiar University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	15-10-2010	View Document
12B of UGC	15-10-2010	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Dr R A N M Arts and Science College	Urban	10.22	12141

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Department Of Tamil	36	HSC	English + Tamil	60	10
UG	BA,Department Of English	36	HSC	English	60	9
UG	BA,Department Of History	36	HSC	English	60	22
UG	BBA,Department Of Business Administration	36	HSC	English	60	11
UG	BCA,Department Of Computer Application	36	HSC	English	50	7
UG	BCom,Department Of Commerce	36	HSC	English	60	25
UG	BCom,Department Of Commerce With C A	36	HSC	English	60	45
UG	BCom,Department Of Commerce With Banking And Insurance	36	HSC	English	60	2
UG	BCom,Department Of Commerce With Professional	36	HSC	English	60	24

	Accounting					
UG	BSc,Department Of Mathematics	36	HSC	English	50	0
UG	BSc,Department Of Physics	36	HSC	English	60	0
UG	BSc,Department Of Computer Science	36	HSC	English	50	30
UG	BSc,Department Of Information Technology	36	HSC	English	50	5
UG	BSc,Department Of Microbiology	36	HSC	English	40	29
PG	MA,Department Of English	24	UG	English	40	29
PG	MCom,Department Of Commerce With C A	24	UG	English	40	40
Doctoral (Ph.D)	PhD or DPhil,Department Of Commerce With C A	48	PG	English	8	1
Pre Doctoral (M.Phil)	MPhil,Department Of Commerce With C A	24	PG	English	8	1

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				52			
Recruited	0	0	0	0	0	0	0	0	16	36	0	52
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				14
Recruited	4	10	0	14
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	5	0	6
M.Phil.	0	0	0	0	0	0	12	22	0	34
PG	0	0	0	0	0	0	3	9	0	12
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	393	0	0	0	393
	Female	316	0	0	0	316
	Others	0	0	0	0	0
PG	Male	30	0	0	0	30
	Female	61	0	0	0	61
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	1	0	0	0	1
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	1	0	0	0	1
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	37	54	41	38
	Female	39	52	37	45
	Others	0	0	0	0
ST	Male	1	5	5	0
	Female	0	1	1	0
	Others	0	0	0	0
OBC	Male	99	132	97	92
	Female	74	124	96	112
	Others	0	0	0	0
General	Male	3	4	2	9
	Female	2	1	5	12
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		255	373	284	308

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The Vision of National Education Policy, to provide high quality education to develop human resources in our nation as global citizens, is well taken by the university. A discussion among the faculty members were initiated on the key principles of NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity. In view of the NEP, university has initiated new interdisciplinary centres integrating different departments in addition to the existing inter/multidisciplinary research and academics. Academic programmes are redesigned to include Multidisciplinary /Interdisciplinary courses
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	<p>as electives. All programmes are designed in such a way that students get maximum flexibility to choose elective courses offered by other Departments. It can be said that the University is proactively working towards implementation of the suggestions given in the NEP.</p>
2. Academic bank of credits (ABC):	<p>Dr. R.A.N.M Arts and Science College follows a choice-based credit system for all of its programmes and is now in the process to pass a resolution related to the ABC in the Academic Council. The National Academic Bank of Credits (ABC) portal has now been integrated into the nad.digitallocker.gov.in platform and is currently live for the academic year 2021. Dr. R.A.N.M Arts and Science College will register in the ABC portal as soon as the resolution is being approved by the higher academic bodies.</p>
3. Skill development:	<p>UGC has introduced DDU KAUSHAL KENDRAS (DDUKK) for promoting vocational education in continuation to its initiatives for introducing community colleges and B.Voc Programmes realizing the importance and the necessity for developing skills among students, and creating work ready manpower on large scale. Vocational programmes are introduced based on National Skill Qualification Framework (NSQF). Dr. R.A.N.M Arts and Science College aims at providing quality vocational education through combining class room centered formal education and training with experience sharing of Industry practitioners and internships in business houses. The focus is towards integrated knowledge acquisition and upgrading human skill towards creating a new league of employable youth. Teaching and training methodology of courses offered are designed accordingly. All these steps are marching towards the implementation of NEP in the real sense. The programme structure and contents adhere to the UGC guidelines for vocational programmes in line with National Skill Qualification Framework (NSQF).</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>Dr. R.A.N.M Arts and Science College encourages students to learn Indian Language. Programmes including webinars and seminars are offered to encourage learners to understand the cultural values permeated in the list of programmes and through literary works. Further, Indian Ethos and Business Ethics in curriculum of Business Administration,</p>

	<p>teaches cultural values in Indian tradition so a business students imbibe value orientation while in business.</p>
5. Focus on Outcome based education (OBE):	<p>Dr. R.A.N.M Arts and Science College offers 18 programmes across Arts, Science, Commerce, Environmental Studies, and Humanities. All these programmes are offered as outcomes-based education (OBE) which are designed by the Bharathiar University and keeping in mind the regional and global requirements. Bharathiar University has implemented outcome-based education with clearly stated Programme Outcomes and course outcomes. All courses are designed with outcomes centred on cognitive abilities namely Remembering, Understanding, Applying, Analysing, Evaluating and Creating. Apart from the domain-specific skills, learning outcomes at all levels ensure social responsiveness and ethics, as well as entrepreneurial skills so that student contribute proactively to economic, environmental and social well-being of the nation. All course syllabus have been designed with due consideration to macro-economic and social needs at large so as to apply the spirit of NEP.</p>
6. Distance education/online education:	<p>Due to Covid -19 pandemic, educational institutions in the country has increasingly involved in using the digital platforms for engaging classes, conducting conferences and meetings. Keeping aside the negative impact of lack of face to face learning, online education has broken the geographical barriers creating interaction of experts and students from distant geographies. Opening up of the economy including that of educational institutions has paved the way of adopting hybrid mode of education called as 'PHYGITAL' combining online and offline resources. This can be considered as the new normal, which is envisaged in New Education Policy as well. Due to the experience gained during the closure period of Covid-19, access to online resources by educators and students will not be a constraint anymore.</p>

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
369	333	296	276	277
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
18	18	14	11	11

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
831	843	740	676	489
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
593	593	510	386	386

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
264	250	220	160	123

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
50	55	47	46	46

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
52	57	49	48	48

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 54

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
11.82	47.96	39.93	11.24	24.95

4.3

Number of Computers

Response: 198

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Dr. R. A. N M Arts and Science College is an affiliated institution under Bharathiar University (BU) and follows the scheme and syllabus prescribed by the university.

Curriculum Planning:

- The College Council which comprises the Principal and all Heads of the departments meet regularly to discuss the University-related activities and academic-related issues of the institution. Principal issues a circular to the IQAC to prepare the Perspective Plan of the college for the upcoming academic year in the last week of May and in the first week of December.
- Before the commencement of the academic year, the IQAC sends a notice to all Heads of the Departments asking for the following things and submits it to IQAC for approval and adoption.
- Time table of the department integrated with the master timetable.
- Strategic Outlook Plan (SOP) of the departments and conduct seminars and workshops.
- Workload and teacher requirements for the upcoming academic year.
- Bridge Course / Remedial Intervention Strategies/ Certification Course Syllabus and Curriculum
- Curriculum Plan, Deployment Strategy and Curriculum Delivery Tools.
- IQAC sends a circular to all committees, cells and clubs in the first week of June and asks them to prepare and submit their perspective plan and plan of action to IQAC on June third week.
- The HODs will send a notice and convene a meeting for the preparation of the perspective plan and plan of action.
- Departments meet and prepare all the items asked by the IQAC and submit the same to the IQAC for approval within the deadline.
- Various committees/Cells/Associations will prepare their SOP and submit it to the IQAC for approval.
- The IQAC approves the SOP, Curriculum Plan, Bridge Course and syllabus, etc. everything through its Proceedings/Minutes of the Meeting and asks the Departments through a Circular that they may follow the Time Table, Bridge Course Curriculum and Curriculum Plan.
- IQAC Consolidates and prepares the Strategic Outlook Plan of the College based on the Department SOP and SOP of every Cell/Committee/Club/Association and submits the same to the college Governing Council for approval through its proceedings.

Curriculum Implementation:

- The planned curriculum is deployed to the students through the following strategies
- Chalk and talk
- PowerPoint presentations
- Illustrative models

- ICT tools like NPTEL Videos
- Case studies
- Roleplays
- Conducting guest lectures, invited talks and workshops
- Industrial visits
- Project work
- Internships
- Peer Teaching and Peer Learning
- Curriculum delivery also happens through various activities outside the four walls of the classroom through Cells and clubs.

Curriculum deployment review:

The effectiveness of planned curriculum implementation is reviewed by HODs in regular review meetings and IQAC in periodic meetings.

IQAC also conducts an audit to review the effectiveness of the strategic perspective plan of the previous academic year at the start of the current academic year.

Performance evaluation of students:

Students' performance is evaluated through Summative Assessment and Formative Assessment.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

Before the commencement of each semester, University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester, Internship schedule and dates for semester-end examinations.

Dr. R. A. N. M Arts and Science College follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Assessment (CIA). The institute prepares an institute-level calendar and subsequently every department prepares its calendar. Institute calendar of events includes details like the total number of working days and holidays, CIA dates, dates for the Institute's flagship programs. The department calendar comprises guest lectures, workshops, industrial visits, other co-curricular and extra-curricular activities. The academic activities, CIA, and all activities are conducted in adherence to the calendar of events except unforeseen circumstances.

The academic calendar helps faculty members to plan their respective course delivery research work academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. Syllabus coverage for each CIA is decided well in advance and faculty members adhere to it.

Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Assessment (CIA) of students. There is a well-defined process for the conduct of CIA as per the calendar of events. The course instructors prepare IA question papers based on the revised Bloom's Taxonomy along with the scheme of evaluation, reviewed by the stream coordinator and approved by the department Head. The internal assessment test timetable prepared by the examination committee is published to stakeholders, and conducted as per the schedule. Post IA tests, evaluation of answer scripts, and calculation of CO-PO/PSO attainment are carried out by respective Course Instructors. Continuous evaluation and assessments are also done for laboratory course, project work, seminars, and internships. Conduction of laboratory experiments and viva, Submission of records are the major components of laboratory course evaluation. As per the laboratory rubrics, the internal test is conducted at the end of the semester.

The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

- 1. Academic council/BoS of Affiliating university**
- 2. Setting of question papers for UG/PG programs**
- 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
- 4. Assessment /evaluation process of the affiliating University**

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 18

File Description	Document
Institutional data in prescribed format	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 114

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
28	24	22	20	20

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 41.88

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
255	373	284	308	247

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Cross cutting issues relevant to gender, environment science, human values and professional ethics are integrated into the policies of the institution. Students are sensitized to issues related to gender discrimination, environmental change, and human rights through talks in forums, campaigns and village adoption. Faculty creates awareness on these issues during their interactions with students. Club activities also promote exchange of ideas and awareness of social responsibility.

Gender: The **Gender Equity Cell (GEC)** was established in the year 2016, provides equal opportunities to both the genders in terms of admissions, activities, representation, leadership, trainings, employment. All the students receive equal attention in class rooms, labs, allocation of projects, leadership roles in department students' forums.

Women's Club (WC) has been established in our institution since 2007. WC initiates in organizing the seminars/ lectures by inviting the specialist/ eminent personalities to focus on women empowerment and promoting leadership qualities in women. Each year, women's day is celebrated and inviting eminent speakers from various fields of prominence in the society.

Environment Consciousness

The Institute has created a herbal garden inside the campus with various medicinal varieties. Tree planting campaigns are organized in the institute vicinity. Renewable energy sources are effectively utilized across the campus by installing solar lamps and solar panels. A campaign to save energy in classrooms was mobilized to save energy.

There is a course titled **Environmental Science (EVS)** which highlights the causes, effects and control measures in environmental pollution, social issues in ecosystem and bio diversity.

Institute has established the **Environmental Awareness Club (EAC)** which takes care of environmental issues across the campus and organizes environmental activities like water day, national science day, earth

day, Safe driving, living smoke-free, to promote the behavioral changes for environment protection.

Human Values: To inculcate good **Human Values and Professional Ethics**, the institute organizes several programs on Indian Heritage, culture, Gandhian thoughts, service to society, respect to others, work ethics, moral theories and adapting to corporate world of diverse global standards.

Professional Ethics:

Foundation course like **Human Values** create awareness on ethics and human values, to instill moral and social values and loyalty and to appreciate the rights of others. The Institute also lays emphasis on conducting various programmes on human rights, voter's day, SWACHH Bharath.

Industrial visits, internships and field projects iterate the importance of team work, leadership quality and professional ethics.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 90.54

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
352	316	282	260	202

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**Response:** 30.69**1.3.3.1 Number of students undertaking project work/field work / internships**

Response: 255

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website**
- 2.Feedback collected, analysed and action has been taken**
- 3.Feedback collected and analysed**
- 4.Feedback collected**
- 5. Feedback not collected**

Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 42.1

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
255	373	284	308	247

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
860	860	740	560	560

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 61.07

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
255	373	284	308	247

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Students of Arts and Science are admitted through based on their Higher Secondary Examination (HSC) marks.

Every year the institute organizes **Fresher's Meet and Induction Program** for the students admitted to help them adjust to the new environment and inculcate in them the ethos of the institution.

Every student, after admission would be put through a **Bridge Course** organised by the institute which reinforces the fundamental concepts and the required skills for technical education.

After students enter into the mainstream course, their performance is analyzed periodically. Students based on their class room performance, internal marks and previous examination results, are categorized into different groups such as slow learner and advanced learner.

Slow Learners: The Institute conducts special classes after every CIA to improve their academic performance. Separate timetable is scheduled for each course in the institute to clarify their doubts and re-explaining the difficult topics and follow-up tests are being conducted on need basis. The Institute organize special training sessions by the subject experts for the students to clear their backlogs. The Institute forms mentors for motivating them to reach particular academic goals. The performance of students is monitored and reported to the parents through PTA meeting. Modern pedagogical teaching methods such as peer group system, collaborative learning is adopted in which the advanced learners act as mentors for the slow learners to improve their performance. Alumni interactions with students are arranged periodically for motivation towards performance enrichment.

Special remedial classes are arranged with periodic tests, assignments, question banks and peer teaching.

Advanced Learners: The students are continuously motivated by the course instructor to obtain high marks in end semester exam which results in university ranks. Apart from academics, the students are encouraged to participate in various co-curricular activities like student competitions, symposia, conferences, workshops and project contests to make them compete with real world. The Institute established e-learning facilities to improve their learning ability to succeed in competitive exams and certification courses. The students are allowed to organize events in professional societies, clubs and associations to build their leadership skills and ability to work as a team.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)**Response:** 16.62

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process**2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences****Response:**

Education at RANM is student centric and revolves around the development of the students academically and skillfully through co-curricular and extra-curricular activities. The students are given equal opportunities to participate in various activities within and outside the campus.

Experimental Learning

Teaching is made livelier through ICT classes.

Post graduate students are encouraged to do their project work in order to improve their logical thinking.

Industrial visits and field trips provide students practical perspectives of the workplace.

Students are encouraged to enrich their knowledge through their laboratory demonstration classes, practical experimentations, web-based learning programs, department clubs, Internships, in-plant training programs, etc.

Students are taken to industries and ration shops to help them visualize their theoretical knowledge with practical environment.

Value added courses/add on courses are offered to enhance their knowledge on their own related subjects by experiencing the use of the computers and enhancement of language.

Participative learning

Participatory learning is promoted among the students through various pedagogies:

Dialogic methods and group discussions are involved in the teaching-learning process for

Participative learning.

Usage of INFLIBNET is made imperative to make the students participate in the self-learning process through e-contents.

To enhance and provide communication and soft skills through language lab improves the ability of communication and confident decision making skills of the students.

Students can explore their literary knowledge through Tamil Literary Association and English Literary Association.

Various clubs like NSS, YRC, RRC, Gender Equity Cell and EDC will make them develop their extra skills apart from curriculum which chisels them into a socially responsible person.

Problem solving

Industrial visits, Projects and internships facilitate the students in understanding the current technology to solve problems using real time applications.

Association activities such as seminars, debates, Group discussions enhance the students' creativity, communication and team building abilities.

Innovation and creativity in teaching-learning Response:

The college focuses on imparting quality education to the students through its systematic rubrics and innovative methodologies.

Student-Centered Teaching Learning

To attain the teaching objectives, the teachers implement different strategies like

- Group Discussions
- Power Point Presentations
- Video Classes
- Student Seminars & Assignments
- Role Play of students
- Guest Lectures
- Traditional Chalk and Talk Method

Peer teaching methods are used as a tool to train them to become teachers in the future and the learners to be able to capture views easier from their age group peers.

Seminar and assignment preparations help the students to invoke their capabilities and breakdown their despair to face the audience.

The college has a special emphasis on enhancing the vocabulary through "Word of the Day", in which students are given an opportunity to build strong vocabulary and gain confidence in facing English oriented global job market.

Counseling is handled as a stronger wand for encouraging the weak students to build self- confidence and attain goals.

To benchmark the students' periodical exam, registers are maintained and their marks for the internals, assignment and seminar are registered in them by the respective departments.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

The following tools are used by the Institute-

ICT Tools:

- Projectors- 6 projectors are available in different classrooms/labs.
- Desktop and Laptops- Arranged at Computer Lab and ICT enabled classrooms all over the campus.
- Printers- They are installed at Labs, Office and all prominent places.
- Photocopier machines - Multifunction printers are available at all prominent places in the institution.
- Scanners- Multifunction printers are available at all prominent places.
- Seminar Room- seminar hall is equipped with all digital facilities.
- Smart Board- three smart boards are installed in the campus.
- Auditorium- It is digitally equipped with mike, projector, cameras and computer system.
- Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)
- Digital Library resources (INFLIBNET)

Use of ICT By Faculty

- **Power Point presentations-** Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.
- **Industry Connect-** Seminar and Conference room are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.
- **Online quiz-** Faculties prepare online quiz for students after the completion of each unit with the help of GOOGLE FORMS.
- **Video Conferencing-** Students are counseled with the help of Zoom / Google meet applications.

- **Online competitions-** Various technical events and management events such as Poster making, Project presentations, Debates, paper presentations etc. are being organized with the help of various Information Communication Tools.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 16.29

2.3.3.1 Number of mentors

Response: 51

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 96.05

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 9.76

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	6	4	4	4

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 2.62

2.4.3.1 Total experience of full-time teachers

Response: 131

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document

2.5 Evaluation Process and Reforms**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

RANM has a systematic approach for the conduction of the internal exams and the assessment of the internal marks and methods of communicating it to them.

The internal exams are planned at the beginning of the academic year itself. At the specified timing, timetable is prepared and circulated to the students.

The split up of the internal marks as per the University norms are intimated to the students.

The internal exams are a mock of the University Semester Examination. They are scheduled and hall are allotted by the exam section.

Internal answer booklets are also have a look and feel like the Semester exam answer booklets. Internal exams will also have hall plan and invigilation duties for the faculty to make the students experience the semester examination environment and it will make them feel more exam friendly.

After valuation the internal papers are returned to the student to scrutinize the marks allotted.

The internal marks are analyzed through the faculty members subject-wise and class-wise. The internal marks are registered in the Exam registered and student profile.

Counselling is given to the slow learners. The students are trained according to their caliber i.e advanced learners and slow learners.

Mechanism of robust transparency in internals:

Attendance for every month is reported to the parents and recorded in the specific department. Another copy of the record displayed in their individual class rooms.

Internal and model exam papers are returned to the students after valuation for a self-analyses process.

Retests are conducted at the required places.

Internal, Model and Semester marks are communicated to the parent.

Exam registers are maintained.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The students are given freedom to note-down their complaints in the complaints register and write down their suggestions through the Suggestion box.

The University norms in regard of the examination are strictly followed.

The examination rules and regulations are stated and in available in the college handbook and calendar.

At the Orientation program itself the students are given an outline of the procedure and method of conduction of the internal and university examinations.

Transparency and robust in frequency of the equity in the examination are ensured through proper and advanced communications to the students.

After the semester examination the students and faculty can go through the results published by the University in the website and report their corrections i.e Names, Register numbers, Subject Names, Attendance and marks can be reported.

A summative report of all the corrections are made and sent to the university with the required back-papers.

On receiving the mark statements, they are distributed to the respective students.

The students are given two days time to verify it and report for any corrections. And a summative report of the corrections is forwarded to the University with the required back-papers. On receiving the corrected mark statements, they are handed over to the students.

The grievances in the examination are addressed in a transparent, time-bound and effective.

The college has a handbook and calendar, which stands as the base for all the plans. The college in hand with the University's plan workout the ninety working days. With the structure of the start and the end of the semesters, the CIE are planned and given a sufficient timing to complete the syllabus.

A copy of the academic calendar is uploaded in the college website. All the students and faculty members are given a copy of the handbook and calendar at the beginning of the academic year. With the use of the academic calendar the faculty plan their lessons and draft their plan in the Work done registers. All the subject in-charges have a detailed lesson plan, assignment and seminar plan for their respective subjects. The HOD ensures the progress and adherence of the lesson plan strictly.

All the departments have an annual plan for the department activities, which is deployed at the beginning of the academic year. The department's plan includes the association activities, guest lectures, industrial visits, seminars and organized.

The common events are finalized by the Principal with consultation with the management. The HOD's are intimated of the same.

Utmost care is taken to adhere to the academic calendar for the conduct of the internal exams. The internal exams and model exam are planned by the exam section. The time-table are prepared and circulated with the timings. The hall allocation and invigilation duties are prepared and circulated to the faculty members and students.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The learning outcome of the programmes offered by the institution comprises Programme Outcomes, Programme Specific Outcomes and Course Outcomes.

Program Outcomes (POs)

The University introduces a program where Under Graduate level / Post Graduate level has different objectives; on the other hand, the main feature of these programmes are to perk up the quality of mankind through education, boost the employability, lead a valuable life and to make accountable persons for the society in every aspect. The predictable outcomes of each program are well analyzed by the departments in our college. The teachers and students are informed of the program outcomes, which are also displayed in our website.

Program Specific Outcomes (PSOs)

Program Specific Outcomes (PSOs) are linked with the developmental needs of the students in their respective disciplines. The PSOs enrich the students to become experts in Language, Arts, Management studies, Science and Technology. The conventional outcomes of all the programs were made for the students to understand the specificity of the particular disciplines.

Course Outcomes (COs)

Course Outcomes (COs) are derived from the specification of the particular subjects. The COs is initiated to facilitate the students to be employable in Science, Education, Technology, Research, Finance and Commerce sectors. The syllabus obtained from University details on the Unit wise topics and sub topics persuading the intention of each course. Based on the syllabus, the Departments of our college originate the learning outcomes for each course that ultimately satisfy the objective of the course. The learning outcomes of each course are displayed in college website. The faculty members are asked to plan teaching-learning process in order to attain the set outcomes. The faculty members make the students aware of the course outcome when they teach every unit.

Execution of POs, PSOs, COs to the student through the Faculty

Faculty Development Programmes (FDPs) such as Orientation, Workshops and Seminars are conducted to improve the knowledge about POs, PSOs and COs which make them proficient in their skill and methodology.

Programme specific outcomes are enriched through Association activities, Values Added Courses/add on courses like Spoken English and Computer based courses which are conducted on the basis of curriculum.

The learning outcomes can be established by the students through various activities such as continuous internal assessment, Group discussions, Intercollegiate Meets, Seminar, Conference Paper/Poster Presentation.

The college with the help of all the departments has taken initiatives to make the entire COs as student-centered course outcomes.

The college perks up the personality of the students to dig up additional Certificate and Diploma programmes via add on courses.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

Presently, the courses of all the programs are designed with Vision and Mission of the Institution and also with the departments. All the departments have designed their curriculum with Program Outcomes (Pos), Programme Specific Outcomes (PSOs) and Course Outcomes which are displayed in the college website. The Programme Outcomes are designed with specification of that particular programme, Programme Specific outcomes are designed with specification of that particular discipline and Course Outcomes are designed with specification of that particular subject.

The institution has cited a successful, transparent objective system to evaluate Programme Outcomes (PO), Programme Specific Outcomes (PSOs) and Course Outcomes (COs). The institution has set up the following systems to measure the attainment of learning outcomes of the programmes offered.

Measurement of Attainment of Outcomes

The Course Outcomes (CO) is evaluated through the performance of the students in the Internal and Semester Examinations. The result analysis done in every semester exposes the levels of outcomes. The Question Paper of an Internal Assessment Test should cover the COs which are mentioned in the syllabus.

The Question Papers are prepared in such a way that a student score of Maximum Marks (25) in the Internal Assessment Test without any particular choice in the Internal exam and in model examination the question set is prepared on the basis of their University examinations.

The Program Outcomes (PO) are evaluated by student progression to higher studies and getting placements. Records show that these two parameters have constantly increased over the years.

Internal exam evaluation carries 25% of the total marks that can be secured by students in a course. It contains the following mechanism: Written examinations, Assignments, Seminar and Participation and interaction during classroom activities. Systematic preparation and submission of internal plans and question papers ensure timely completion of portions and formative evaluation. External exam includes the practical examinations, written examinations and Viva Voce examinations. It is used as an external

assessment tool. It carries 75% of the total marks of a course. An academic record in the final exam results is another yardstick.

University ranks and Pass percentage at UG and PG and M. Phil levels which are measured ensure attainment of the course outcomes.

Planning, coordination, time management, lateral thinking, creative skills and inter – intra personal skills of students are measured by their organization skills observed in seminars, workshops and association programmes.

Secular thinking, religious tolerances are measured by the participation of socio-religious festivals in the campus.

Employability and entrepreneurship skills are measured through the performance of placement training as well as through placement record.

File Description	Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 87.95

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
230	224	187	143	117

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
264	250	220	160	132

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response: 3.68	
File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document
Any additional information	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 4

3.1.2.1 Number of teachers recognized as research guides

Response: 2

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	11	9	9

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Any additional information	View Document
Paste link to funding agency website	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

EDC (Entrepreneurial Development Cell)

RANM has the EDC (Entrepreneurial Development Cell) to create awareness on entrepreneurship.

The cell provides opportunities for the students to gather knowledge on the available small-scale industries in and around Erode district.

It arranges various guest lectures, workshops, seminars and industrial visits for promoting entrepreneurial culture among the students.

Innovation

The students are encouraged in software development for the college activities and its implications are done.

Students are encouraged and motivated through development programs and workshops to enhance their skills.

Eco-friendly campus

The institution is significantly contributing to maintain an eco-friendly campus with various extension activities like Herbal gardening and planting trees on important occasions. The students are enlivened by watering the plants regularly at their relaxation time.

The Herbal Garden consists of a variety of herbal plants which provides a vast knowledge on the appearance and medicinal use of the plant.

The college works efficiently in creating responsibility among the students and staff for a “Poly bag free zone”. The college students are getting cognizant in order reduce the utilization of plastic and single-use poly bags.

Solid and waste managements are practiced in the campus to create environmental sustainability and devise the importance of waste management and organic farming.

File Description	Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 70

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
16	17	13	12	12

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards**3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years**

Response: 5.5

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 11

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 2

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.88

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
15	10	5	6	7

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.06

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	0	0

File Description	Document
List books and chapters edited volumes/ books published	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The College is established with the motto of service to humanities. The College aims to impart knowledge to students by quality of education and moral values and to equip the students to face the society with competence.

The College educates the students to know the social issues, good values, service orientation, and holistic development through various clubs such as NSS, YRC, RRC EDC and Eco Club.

To create a socially responsible citizen, the College gives the orientation of all such clubs to first-year students and students will be in any one of the clubs for first and second year.

Our College is having 2 NSS Units such as Boys and Girls with 400 students and 2 Program officers.

Every year the NSS organizes 7 days special camp in the adopted village, Anumanpalli with the help of Village Panchayat Officers and VAOs. During the camp, they organize various social awareness activities and also conducting lectures through experts for the benefit of public in the society.

Moreover, NSS conducts Rally, door to door campaign on Cleanliness, Dengue Awareness , plastic eradication , open defecation free awareness, Street Play, Yoga, Medical camp, etc . Many villagers and students participated in the activities.

The College students are getting awareness by various activities through clubs.

1. **NSS** : Swachh Bharath Abiyan , Swachh Hi Seva ,Swachta Pakhwada, river cleaning , blood donation camp, Awareness program on handwashing , Save drinking water, Yoga , Road safety, campaign of new voters registration, Plastic eradication, Dengue awareness, sadhbhavana diwas , NSS Day, eye donation , Health checkup camp, Joy of giving etc. Awareness on voting, Voter id registration campaign, Voters day celebration etc.
2. **YRC**: visiting the old age home, awareness program on nutrition food, Picture expo on save water, National youth day etc.
3. **RRC**: Visiting orphanages for rendering their service, AIDS awareness program, AIDS day etc.
4. **ECO Club**: Tree plantation, Environmental protection, vending of plantlets etc.

The College is having its reputation in the society on the formation of students on specific theme such as

Eye Donation, Women's day, Voters Day, Yoga Day etc.

The College and program Officers received awards and recognition from Non-Government agencies for its exemplary extension activities.

The NSS and various clubs help the students to grow individually and also as a group. It increases the students' confidence level, develops leadership, and improves knowledge on different people through different walks of life. Thus, it provides an opportunity for youth in nation building.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 73

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
14	15	18	15	11

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 50.35

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
415	420	368	336	257

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 10

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 28

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	2	9	14

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The institution has a very good infrastructure which facilitates the students and faculty to carry out their teaching and learning process in an effective way. The institution continuously introducing the new courses every year for the upliftment and development of the rural women students.

Total Area of the Campus : 10.22 acres

Classrooms

The college has TWO wi-fi-enabled academic blocks comprising 46 classrooms designed as per the safety guidelines of the Government of Tamilnadu and with the approval of the Licensed Engineer. The classrooms are spacious, well-furnished with adequate electrical gadgets. Some classrooms are equipped with LCD Projectors with Interactive Board for the enhancement of the learning process.

Laboratories

To give the practical exposure to the students through the lab exercises and research works, the Institution has Computer Science and Science Laboratories with latest configuration and well equipped instruments with safety devices to improve the experimental, reading, writing and listening skills.

Library

Library, the Learning Resource Centre is equipped with 5,825 text books, 4 National Magazines with its own back volumes, Project and dissertation reports and the provision of accessing e-resources INFLIBNET and NPTEL through Digital Library with 2 computers.

Halls and Auditorium

The institution has one air-conditioned Seminar Hall is available with a seating capacity of **50** members, equipped with audiovisual facilities, LCD projector, is used to conduct seminars/ conferences/ symposia/ guest lectures/ workshops/ competitions, on regular and video conferencing modes. One more air-conditioned Conference Hall with a seating capacity of **500**, equipped with audio/video facility, electronic podium and LCD projector, is used to host High Level College Committee meetings, Staff meetings etc.

Audio/video facility is used for the departmental programs like Guest Lecture, Motivational Speech, College Day, Graduation Day, Fresher's Day and Inter/Intra Collegiate Competitions were conducted.

Other facilities

Apart from this, IQAC, solid composting Unit, Microbial Culture Room, UPS/Generator Rooms, Common

Room, Sports Room, NSS Room and Fire Extinguisher are also available.

Divyangjan – friendly infrastructure

The institution is divyangjan friendly by providing the classroom in the ground floor and ramp to feel free in making use of the infra.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

1. Sports and Games

The institution gives much importance to the extra-curricular activities to the students. For that it provides the infra in a very effective manner. The institution has both Indoor and Outdoor sports facilities.

Indoor Sports Facilities:

Fitness Centre - Weightlifting & Power Lifting

The outdoor sports complex comprises:

Badminton Court – 2

Kabaddi Court - 1

Volleyball Court - 1

Sot-put

Disc

Javelin

2. Cultural Activities

The institution provides equal importance to Cultural activities also. They are performed during the College festivals like Annual day and Sports Day, etc. celebrations.

Annual Day is planned at the end of every year to appreciate and honor the meritorious students in all

aspects like University Rank Holders, Class toppers, subject toppers, Full Attendance, Best Outgoing students from the Final year students.

A Fine Arts Celebrations is being celebrated every year with the motto in bringing out the hidden talent of the students in all aspects. This club mainly focuses on the ethnic activities from the students to show their talents. This club comprises of Non-Stage events which includes Essay writing, oratorical, drawing, cooking without fire etc., and Stage Events like classical dance, fusion dance, Quiz etc., which covers all the area to bring out the skills. Through this the students develop their personality.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 0

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 3.49

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.0597	1.02	0.84	0.46	2.15

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library Software name : CampesiLIB

(Computerized Academic Management Processing System – Information Library)

Developed by Email : muthu.logiclaunch@gmail.com

Ph : 90477 98669

Nature of Automation (fully or partially) : Partially

Year of Installation 2017

An integrated Library Management Systems (ILMS) is synchronized with the LAN network in the library consisting of **four client computers** and **one server** that contains several functions.

These functions include Acquisition, cataloguing, Circulation, Book Location and facilitating e- gate entry.

Bar code technology to speed up the transaction purpose **3 Datalogic Quick Scan 2130** model scanners are purchased and in the same year e-gate entry facility was also introduced for monitoring library user attendance.

A.Acquisition

The requirement of the needed text and reference books are obtained from all the function area based on the requirement the budget has been allocated to purchase them. After the arrival of the books the entry of books details in the book master viz., Title, Author, Publisher, Department, Amount no. of copies are entered in the purchase register.

B.Cataloguing

Each book is assigned an accession number for ease management.

Cataloguing consists of title, author, publisher etc.,

Details of membership are entered for both Faculty and students with unique ID number.

C.Circulation

Processes of counter transactions such as issue, return and renewal of books to Faculty and students are made easier through the issue counter. The borrowed books details are updated in the student's page through the OPAC and the same is updated in the Master book issue register also.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.15

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
2.92	2.83	2.77	2.11	0.095

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 13.28

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 117

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college updates the IT infrastructure continuously for the upliftment of the college in the recent IT era.

- 1.The college has been equipped with 198 computers combined in 2 Computer Science Laboratories with latest software uniquely for the student's usage that leads to digital era.
- 2.Proprietary and Open Source Software are updated then and there with when the new edition is required. Two computer laboratories are equipped with LCD projectors for effective teaching and demonstration. The effective IT team supports for upgradation of laboratories to provide an excellent academic experience to the students and faculty for academic, research and administrative activities. The lab provides students a highly interactive and experimental learning to develop their knowledge beyond the outcomes of the curriculum.
- 3.Dedicated team of well qualified lab Administers and technicians maintain the entire IT infrastructure. The college has the policy to replace old PCs on regular basis so that students and

faculty members can work with latest system of high configuration.

1.Computer Configuration Updation

2016-17 - Intel® core™i3, Intel Xeon E3-1225v.32Ghz 1 TB HDD, 4GB RAM 2018 onwards - Intel Core i3 10th Gen, 1 TB HDD, 4 GB RAM

2.Operating System Updation

2016 – 2018 - Windows 8, 8.1

2018 onwards – Windows 10

3.System Antivirus Updation

2010 - onwards - Quick Heal Server Pack, Avast 12 for Servers and Computer Labs

1. Wi-fi Updation

2017- onwards: BSNL, 100 Mbps

2018- onwards: BSNL and Airtel, 100 Mbps

1. Proprietary Software

The institution provides the propitiatory software as follows

Windows XP, Windows 7 (upgrade version), Windows 8, Windows 8.1(upgrade version), Windows 10(upgrade version), Windows Server 2003, Windows Server 2008 (upgrade version) (Standard & Professional), Windows Server 2012.

Visual Studio 2008 (.Net) MSDN, Visual Studio 2010 (.Net) MSDN, Visual Studio 2012 (.Net) MSDN, Visual Studio Premium 2010, 2012, 2013 MSDN (upgrade version) Standard & Professional.

SQL Server Enterprises 2005(standard), SQL Server Enterprises 2008(standard), SQL Server Enterprise 2014(Standard), SQL Server Enterprise 2014 – Per core, SQL Server Enterprise 2014 – Ser Cal, SQL Server Standard 2014 – Per core, SQL Server Standard 2014 – Ser Cal, SQL Server Developer 2005 SP 4 (Upgrade version)

Microsoft Office 2007, Microsoft Office 2010, Microsoft Office 2013 Office Multi Language Pack 2007, Office Small Business – Basic 2010 Adobe Photoshop Device license (6), ERP 9-Silver.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)**Response:** 4.2

File Description	Document
Upload any additional information	View Document

4.3.3 Bandwidth of internet connection in the Institution**Response:** B. 30 MBPS – 50 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)****Response:** 41.4**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
5.45	3.22	17.98	9.34	6.50

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institution maintains its own maintenance policy which is approved by the head of the institution. As per the maintenance procedure, the college obtains and renews all the necessary certificates from the Government in the stipulated time period without any delay. Furthermore, with the help of the supervisors the building, water tank, electrical connection etc., is timely monitored. And the immediate steps have been taken whenever needed.

Maintenance and Utilization:

a.College Building

The college building is maintained by verifying its stability, sanitary etc., with the help of the licensed surveyor in proper intervals of time. And the stability, Form-D, Sanitary certificated are obtained from the Government of Tamil Nadu, which also renews in the given period of time without any delay.

The electrical connections in the office room, classrooms, departments, library, and toilets are frequently scrutinized by the college electrician and the instant changes will be done whenever required.

The college building whitewash and the repair works are done.

b. Laboratory

Stock registers, utility register and maintenance registers are maintained in all the Computer science, Science and Language Labs by the well-trained Lab Admins and assistants.

Internal Stock verification is done at the end of every Academic Year by a committee formed by the Principal. Follow up action is taken then and there on the committee's recommendations.

Fire extinguishers are maintained in the lab with proper training of the lab assistants. Theory papers are suitably engaged with the Practical papers.

Faculty members are used for giving the demo classes for the practical hours. Lab timetables are prepared and followed effectively.

Research work of the scholars are carried out.

c. Library

Classification of stacks into Science, Humanities, Computers, Reference and Competitive Examinations.

Carrying out internal stock verification at the end of every Academic Year.

Marking books with unique accession number and arranging in respective subject racks.

Displaying 'new arrivals' in separate rack.

Keeping UG, PG and M. Phil. Projects and theses in a separate place as Reference section.

Organizing Library committee with the Principal, Heads of all functional areas at least once in a year to offer suggestions.

Adequate number of fire extinguishers are installed and maintained.

The Chief Librarian looks after the effective function of the library.

Regular budget allocation is made for the renewal of subscription, purchase of the books, magazines and journals.

Master registers on accession, issue and return of books and journals/ magazines/ CDs/ etc., are maintained.

Barcode technology used to speed up the transactions.

Effective steps have been taken for replacement of books by the borrower based on the cost of the book.

The books are protected from worms and insects with proper measures.

Library functions between 9 am and 5 pm on all working days.

Displaying of useful newspaper clippings about the College and general, career opportunities, awards, scholarships, research grants etc. in the library notice board.

A digital library with a server and 2 client computers is available for users to download E-books and e-journals using INFLIBNET databases.

The library lends books to students for a maximum period of 15 days and for M. Phil. Scholars for one month. The faculty members can utilize the library books for a maximum period of two months.

Photocopying and scanning facilities are offered.

d. Sports Facilities

There is proper allocation in the budget for the purchase of sports equipment, maintenance of apparatus and playfields.

Invoices for the purchase of sports equipment are filed properly.

Stock verification is carried out periodically.

A separate register is maintained for the issue of sports equipment

Trophies, prizes and certificates won by students are showcased and well maintained.

e. Computer Laboratory:

All computers and air-conditioners in labs are serviced by trained technicians from companies under on call service.

Only high-end computers are procured for labs (LENOVO, HCL, HP etc.) with adequate power backup facilities (UPS, Generator).

CYBEROM FIREWALL is installed to ensure internet security.

Quick Heal and Avast End-point protection anti-virus is available for system security.

Internet service is provided through a separate leased line with a speed of 100 Mbps.

Fire Extinguishers are installed and maintained in all computer laboratories.

System cleaning and breakup are done periodically.

To ensure optimum utilization of computers, timetable for practical classes is prepared in advance.

Online comprehension tests, quizzes and assignments are conducted.

Students are motivated to pursue courses in NPTEL, SWAYAM and other online education platforms.

f. Classrooms

All classrooms have adequate furniture, LED lights, fans and multiple electrical points.

Repair works, whitewashing/painting of buildings, replenishment of furniture, blackboards, electrical and plumbing works are carried out regularly.

Academic blocks are installed with lightening arresters and pure RO water supply.

Every academic block is provided power backup with UPS and generator.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 3.57

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
17	16	20	19	41

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 3.57

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
17	16	20	19	41

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: B. 3 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 15.7

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
79	108	84	144	115

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 28.24

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
53	51	77	57	37

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 21.59

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 57

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
83	72	68	52	47

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 8

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	1	2	2

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The institute believes in giving equal opportunity to the students in supporting the college faculty in running the affairs of the college. For this the college endeavors to provide them with opportunities to participate in various academic and administrative bodies.

As per the recommendation of college IQAC, the principal decided to make the students from each class were selected by the students as representatives for various committees and clubs. Moreover, Chairman, vice-chairman, secretary and join secretary were also selected every year.

The role of the representatives was given below

Chairman

Vice-Chairman

Secretary

Join Secretary and

The representatives from the various committees and clubs

The committees or clubs is a student body of the college consisting of student representatives from all the branches. It is mainly involved in conducting and organizing intra and inter-college activities. These events include Cultural, Sports, NSS, YRC and RRC etc.

All these activities throughout the year help the students to improve on their communication skills, presentation skills, and organizational skills and help boosting the self-confidence of the students and help them explore their latent talents.

Aims and objectives:

- To enhance communication between students, administration, staff and parents and all concerned stakeholders.
- To promote friendship and respect among fellow students and teachers.
- To promote co-curricular and extracurricular activities by providing the platform.
- Representing the views of the students to college administration.
- To support the administration and staff in the development of the institute.
- To represent the views of the students on matters of general concern to them.
- To promote the core values as defined in the Mission Statement of the college.
- To promote an environment conducive to educational and personal development.
- To coordinate activities of students' societies of various departments.
- To actively participate in the conduction and organization of various functions.
- To coordinate the functioning of various clubs and committees.

Students are representing and engaging in various administrative Committees as mentioned below:

college Union

IQAC

Alumni Association

Anti-Ragging Committee

EDC cell

Sports Committee

Fine Arts Club

Internal Complaint Cell

N.S.S

YRC / RRC	
File Description	Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 4.8

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	10	5	3	6

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The alumnus forms the major strength of the institution. The Alumni Association was formed in the year 1999 under the title “RANM Alumni Association - Erode”. Later it has been changed as “**Dr. R. A. N. M. Arts And Science College Alumni Association – Erode**” to establish a relationship between the alumni and the Institution for overall development.

The alumni meet is planned by the departments, where the alumni from different branches of the undergraduate and postgraduate programs share their views and give suggestions for the betterment of their junior students.

The alumni meet is hosted by the department generously and the alumnae are honored with mementos during the special visit of alumni as special guests. Such meetings are beneficial for the Institution and the alumni. This provides an opportunity for the alumni to meet their friends and act as a bridge for the faculty to share their experience, knowledge, and insights.

The alumni support us both financially and non-financially.

NON-FINANCIAL CONTRIBUTIONS:

The alumni visit the institution to deliver Guest lectures and seminars for the students in their areas of expertise and motivate the young minds.

Alumni act as members of the Board of Studies for the Add on Courses. The alumnus was invited as chief guest for the college annual day.

The alumni Successful entrepreneurs are being invited to talk on their success stories on various occasions of the Institute.

FINANCIAL CONTRIBUTIONS:

The Alumni of our college render their help by providing the following:

RANM Alumni students (2017 -2018) have contributed the items worth Rs.89,160, and the items are Canon Scanner, Slotted Angle Rack, Library books, table, LED Projector Screen and Steel Rack.

The 2018 -2019 batch students have contributed the items of worth Rs.1,70,535 (Steel Rack, Steel Almirah, Hard Disk, Speaker, Electronic Balance, etc.).

The 2019 -2020 batch students from all the departments have contributed Rs.2,74,970 for the college renovation work.

The 2020 -2021 batch students have contributed the items of worth Rs.7,170 (books for library).

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: D. 1 Lakhs - 3 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The Governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution. The institution has framed a well-defined Mission, Vision, Quality Policy and Quality Objectives in tune with the objectives of imparting higher education to the womanhood hailing from diverse rural demographics and to empower them with knowledge, skill and leadership quality.

VISION

To empower the students' leadership qualities, develop entrepreneurial skills and produce disciplined and matured citizens with intellectual and emotional strength to meet the upcoming challenges.

MISSION

- To provide excellent academic, physical, administrative, infrastructural and moral ambience.
- To preserve and promote the uniqueness and novelty of regional languages, folklore, art and culture.
- To contribute towards building a socially sensitive, humane, and inclusive society.
- To cultivate critical thinking that can spark creativity and innovation.

Goals

1. To place our college to be one among the top most colleges in Tamil Nadu.
2. To produce Bharathiar University rank holders in various disciplines.
3. To accelerate the growth and development of the students by providing various Co-curricular and Extracurricular activities.

Quality Objective

- To Improve student's satisfaction
- To accelerate Academic Excellence
- To endeavor for Holistic development of students
- To hone skills and talents of Faculties

NATURE OF GOVERNANCE

RANM was founded by the Philanthropic Society **Erode Mudaliar Education Trust** with the primary objective of providing higher education for deserving students, especially those belonging to the rural sectors.

Our institution is approved Under **2(f) & 12(B)** Status of UGC. It is the endeavor of the institution to be

certified with the prestigious

The Top Management comprises President, Vice President, General Secretary, Treasurer and Executive Committee members. They guide the institution through the College Governing body comprising Secretary, Joint Secretary, College Committee Members and Principal.

The Principal is the academic and administrative head of the institution and is empowered to plan, design and formulate the quality policy in consultation with the Vice Principals, IQAC and Heads of the Departments in order to uphold the mission and vision of the college. The formulated policies are integrated in the strategic plan by the Top management with the help of the College Governing body. The Heads play a vital role in academic matters of their departments being the leader of the team. Bi-Annual Management Review Meeting with the participation of College Governing body and teaching faculty members is regularly conducted to keep all informed about the activities carried out and their opinions are sought.

The teaching faculty members enjoy the position of coordinators in various committees of the institution and are given sufficient autonomy in decision making. The non-teaching staff are given independent charge in assisting administration relating to accounts, examination, departments, documentation and various functional areas. Students are given opportunity to nurture leadership qualities and organizational skills by taking active roles in all the activities of the institution.

File Description	Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The Philanthropic Society of Erode Mudaliar Educational Trust founded Dr. R. A. N. M Arts and Science college with the noble aim of uplifting men and woman folk in and around Erode by offering quality education. The College Council, established by the Top Management, is the Governing Body that monitors the holistic development of the college. The Principal, a member of the College Council, delegates power to the Vice Principals, IQAC, Heads of the Departments and finance committee with regard to the supervision of the regular functioning of the college, upholding quality on campus, academic ventures and account maintenance respectively. Faculty members and students spearhead various club activities. Faculty members, being member of the Board of Studies, reflects the feedback of the student community thereby bringing in necessary change to suit the need of time. The success of electives on campus is yet another example.

Decentralization and Participative Management - A Case Study

In order to decentralize and encourage participative management, Annual Plan with Budget prevails in RANM. A two-tier mechanism is adopted for the effective and efficient use of financial resources and the allotment of the funds to the developmental need of the institution is done by the management. The

Management has finance committee which decides on the quantum of management contribution towards development of the college, in terms of infrastructure, student, teaching faculty and non-teaching staff welfare.

The institution has a perspective plan for development. Before the commencement of each year, the annual plan has been developed by all the academic areas. The components of academic plan are based on the objective monitoring sheet of the department that includes students' satisfaction, academic excellence, holistic development of students and honing skills & talents of faculty members.

The college finance committee prepares annual budget for non-academic areas such as the Fine Arts Club, Sports day, Annual day etc., whereas for academic area budget proposals are submitted by the departments to the college finance committee which comprises the activities planned for the academic year. The college finance committee compiles and finalizes the annual budget of the college. The proposed budget is submitted to the top management by the College Governing body for approval. The approved budget allocation for various activities of the college is informed to the departments. After the utilization of the allotted fund, the details of expenditure were submitted by the departments to the college finance committee. The entire financial accounting is carried out by the college finance committee and monitored by the management finance committee. The execution of academic plans and programmes as projected by the departments are assessed in the Management Review Meeting conducted biannually.

RANM strongly relies on systematic planning and compliance of the same to ensure a disciplined way of functioning in all the activities of the institution and the success of this practice is evidenced by

- Judicious use of time and resources. Systematic compliance of the activities.
- Development of leadership and decision-making skills.
- Incremental improvements in research contributions.
- Effective mentoring of the students.

File Description	Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The Strategic plan is “Empowering Rural Men and Women” i.e. quality policy of the institution by inculcating Entrepreneurship skills promoting gender equality. RANM believes that education is the most powerful tool to empower both men and women with the knowledge, skills and self-confidence necessary to participate fully in the development process. So, the institution promotes entrepreneurship among the rural men and women folk to nurture a passion for self-employment and to create avenues of employment opportunities thus turning them from being job seekers into job creators. This will provide them creativity, freedom and ability to generate wealth.

In order to promote the students as an entrepreneur the **EDC** is initiated.

“Participation is the way to success”

To stimulate Entrepreneur skill among the students, EDC of our institution organizes Entrepreneurship Development Programmes and World Entrepreneurs Day is celebrated for promoting student participations in this arena. Men and Women communities of the institution are motivated through program topics such as interaction with successful entrepreneur, how to become a successful entrepreneur, Loan facilities available for entrepreneurs from banks, Business Plan, Role of MSME for Entrepreneur Development, Financial Assistance for new Entrepreneur, Government Assistance to First Generation Entrepreneur, Field Trip, Market Survey, Consumer Product Preparation and Management concept on Entrepreneurial Development etc., are arranged periodically.

The Philanthropic management has provided adequate facilities for the EDC activities such as Soap preparation, Phenyl, Computer Sambarani, Agarpathi and Chalk Making. These activities are solely carried out by the students through the guidance of faculty members. The products generated through these activities are sold in and around the college. The management purchases bouquet from the students for honoring the dignitaries of various functions.

The revenue generated through these activities is utilized by the students for their academic needs. This will foster the best business practices, provides opportunities for self-employment and empowers women in market workplace.

File Description	Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

Organizational Structure

Our institution has a legitimate organizational structure to plan, manage and execute various functioning of administrative and academic processes. The Top Management comprises President, Vice President, General Secretary, Treasurer and Executive Committee members. The College Governing Body comprising Secretary, Joint Secretary, College Committee members and Principal are responsible for formulating the policy with the guidance of top management. Also the decision making procedures are made at appropriate levels in the organizational hierarchy.

The Principal heads the academic and administrative departments of the college and delegates the administrative work to the Vice Principals and Heads of the Departments who are in-charge of the

academic and administrative functioning of departments. The teaching faculty members take care of the academic aspects and activities related to co-curricular and extra-curricular aspects. Statutory bodies such as IQAC Cell, Examination Cell, Finance Committee, Placement Cell, Grievance Redressal Committee, Physical Education, Clubs, Discipline Anti-ragging Committee, Library Advisory Committee, Fine Arts Committee, Purchase Committee, Function Committee etc., embodied in the organizational structure of the institution deliberate their entrusted responsibilities. Non-teaching staff are indulged in the smooth functioning of above said committees. An optimum level of decentralization and participative decision-making process prevails in the organizational structure of the institution.

Service Rules

The institution follows the service rules as mentioned by the Government of Tamilnadu and all employees of the College are governed by such rules. The teaching faculty members and non-teaching staff have the benefits of PF, Casual Leave, Medical Leave, Study Leave, Special leave and Maternity leave etc.,

Procedures

All the activities of the institution are carried out as per the Quality System Procedures manual of RANM.

Recruitment

Recruitment takes place according to the UGC. The Secretary and the Principal are responsible for the recruitment of staff as per requirement. The recruitment process is carried out based on the standard procedure described in the Quality System Procedures manual of RANM.

Promotional policies

Promotional policies are transparent and are available for both teaching faculty members and non-teaching staff. Promotion for teaching faculty is based on the information collected from self-appraisal forms and for non-teaching staff based on their performances observed by the College Governing Body. In addition to Promotion, supplementary increments are provided to eligible persons.

Grievance Redressal Mechanism

Our institution comprises many committees to address several Grievances such as Discipline and Anti-ragging Committee, Students Welfare Committee, Examination, Women Harassment Committee, Grievance Redressal Committee and internal committee for persons with disability. The complainants can address their grievances through Feedback, Suggestion Box, Post/Courier and E-mail. The procedure for resolving the grievances are carried out as per the procedures given in Quality System Procedures manual of RANM.

File Description	Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: D. 1 of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Management is executing welfare measures for both teaching faculty members and non-teaching staff in all aspects bearing in mind that their well-being is important for effective functioning of the institution and also to create cordial ambience.

Welfare measures for teaching faculty

- EPF is paid by the Management along with the faculty contribution..
- Periodic revision of pay scales.
- Transportation facility.
- Sanction of Maternity leave with salary.
- Casual leave / Medical leave.
- Special leave for research scholar.
- Duty leave facility wherever applicable.
- Honor on Teachers' day
- Free Medical camp.
- Supplementary increment of Rs.1000/- is afforded to the SLET / NET exams cleared teaching faculty members.
- Supplementary increment of Rs.2000/- is afforded to the Ph.D., awarded teaching faculty members.
- Orientation on Enhancement of ICT and Communication skill for newly joined.

Welfare measures for non-teaching staff

- EPF is paid by the Management along with the faculty contribution.
- Annual Memento.

- Periodic revision of pay scales.
- Free transportation facility.
- Sanction of Maternity leave with salary.
- Casual leave / Medical leave.
- Free creche for the staff children.
- Free uniform every year.
- Free Medical camp.
- Gift for marriage

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2.8

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
6	2	2	1	3

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	View Document
Reports of Academic Staff College or similar centers	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 0

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The institution has well designed performance appraisal system prepared by the IQAC to evaluate the overall performance of the teaching faculty members. At the end of every year, IQAC collects the self-assessed performance appraisal details duly filled in by faculty members. This system inspires faculty members to widen their professional knowledge and academic growth as well as identifying areas for improvement.

- The self-appraisal form determines the Educational qualification, Teaching experience, Research contributions.
- Improvement of professional competence, Additional responsibilities held in RANM Pass percentage of the subjects handled, Professional activities, Contribution to the teaching and

development of the college.

Self-appraisal figures out the strengths and weaknesses of the faculty members and it provides the vital platform to improve their professional proficiency. It is the process of self-evaluation that helps them reach the right level of self-sufficiency and gear them towards professional development. The improvements to be made are discussed in the faculty meeting and management review meetings. The Principal forwards the appropriate information of the faculty members on multiple activities to the top management to be considered for better appraisal at the time of promotion and increment. Also, the Principal and Heads identify the needs of training to overcome the weaknesses of the faculty.

The performance of the non-teaching staff members is appraised by the College Governing Body based on the parameters such as efficiency, cordiality, accuracy of data, timely submission of data and overall helpfulness.

File Description	Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Erode The Mudaliar Trust, the registered Charitable Trust governs the college in financial aspects.

Budget preparation, internal checking of the bills and vouchers, daily collection note, physical verification of cash etc., are done by the Accounts department. Internal verification is done by the Vice principal (Accounts) and the same is authenticated by the Principal, Secretary and Joint Secretary.

The budgets of the programs, bill settlements are approved by the Management and the Income & Expenditure statements are verified by the Management.

Quotations are received from various parties and after comparing the price, quality and affordance, the Management fixes the party in case of purchase of lab equipment and other bulk purchases.

Regular internal audit is done by the Management with the objective of effective utilisation of the funds.

Any clarification of the internal audit is closed immediately with the guidance of the Management.

External audit is done yearly by the External Auditor of the Management Trust and Audited statements has been duly certified.

As the funds generated are properly utilised with the support of the management, till date there is no audit objection.

The Utilisation certificates are also obtained from the External Auditor for the funds received from UGC, NSS, PMKVY, TNSCST etc.,

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Mobilisation of funds

Admission are based as per Tamilnadu Government Higher Education norms and tuition fees are collected from the students. The management fixes the total fee to be collected from the students every year in two semesters. The fees amount collected are deposited in the bank account and interest earned from the deposits are utilised for the development of the college and for meeting the recurring expenses.

Since it is a self- financing institution under Erode Mudaliar Educational Trust, apart from the fees collection, funds are provided by the Management for construction works, purchase of library books and assets, maintenance expenses, recurring expenses, guest lectures/seminar/conferences/ workshop programs, legal expenses, etc., The college formulates a budget for every academic year by considering the Annual plan of the departments, functional areas and college programmes. For each programme, budgets are drafted by the Vice principal (Accounts) and authenticated by the Principal for further approval by the

management.

Optimal utilisation of resources

The management takes care of the salary fixation of teaching faculty and non-teaching staff members. For the purchase of assets and important maintenance works, quotations are called for and decision are taken by the management based on the quality, price and affordance of the vendors.

All the financial transactions are made by the Accounts section of the office. The college has a Finance Committee consisting of Principal, Vice Principal(Accounts) and members from each department for reporting and processing of financial transactions with proper procedures.

The bills and vouchers produced by the Head of the Department are scrutinised by the Vice Principal (Accounts) authenticated by the Principal, the Joint Secretary and the Secretary before submitting to the management for further process.

Government and University scholarships are provided to the students. Apart from the institutional scholarship and financial support is provided to sports students and student welfare activities.

File Description	Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC plays a pivotal role in institutionalizing the quality assurance strategies and processes for the upliftment of all communities in the college. It monitors all the quality parameters and acts as a documentation centre containing records of all activities carried out in the institution. To attain excellence and for quality sustenance in all academic and administrative activities, IQAC offers valuable suggestions and measures for continual improvement of the institution. Among them, two important quality practices are discussed here.

Practice I: Academic Administrative Audit & Management Review Meeting

IQAC has a mechanism of conducting Academic Administrative Audits (Internal Quality Audit) and Management Review Meeting to accelerate academic excellence and to conform the sustenance of quality measures established.

AAA are planned at the beginning of every year and the Audit Plan is prepared for both adequacy and compliance of the Quality Management System standard and it covers all the applicable clauses as per the Quality System Manual and Quality System Procedures Manual. Every year, an external surveillance audit

is conducted by the external auditors from the ISO certification organization and four internal quality audits are conducted by IQAC with the support of approved internal auditors. IQAC records the audit observations and ensures necessary remedial measures to improve the institutional activities.

MRM is conducted to ensure adequacy, continuing stability and effectiveness of the institutional activities. The review assesses and initiates opportunities for improvement of the Quality Education and the need for changes in the Quality Management System. An MRM is conducted at the end of every semester. The Heads of the departments and the representatives of the functional areas present their input for MRM. The College Governing body will review the effectiveness & sustainability of the overall Quality System, recommends suggestions for the continual improvements and appraises the outstanding performances of the departments. IQAC records the minutes of the meeting and monitors the quality objectives.

Practice II: Enrichment programmes for new entrants

IQAC organizes orientation programme, campus tour and bridge course to create a stress-free & friendly environment for the newly enrolled students. The freshers are from diverse backgrounds and most of them are first generation learners as well. Through orientation program, the quality culture of the institution is introduced to and promoted amongst the new student. Bridge course is organized to bridge the gap between subjects studied at Pre-university level and subjects they would be studying at Higher Education level.

IQAC organizes the bridge course by preparing schedule, plan, course materials compilation and Assessment tests. An **Entry Assessment Test** is conducted and documented to assess the basic concepts of their choice of study and communication skill. After the completion of course, **Post Assessment Test** is conducted that serves as baseline document to plan the teaching methodology for the faculty members. The students gain confidence, fundamental knowledge and extricate their fear regarding academic paradigm shift. Hence bridge course proves to be the best opportunity for the students to adapt themselves to new social and academic environment.

File Description	Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

IQAC has formulated Quality System Procedures and Process flow chart to sustain and maintain quality measures in all academic and administrative endeavors of the institution. Being an Affiliated College, the institution adheres to the syllabus framed by the University based on CBCS.

Example 1: Work Done Register

The Institution continuously reviews its teaching-learning process, structures & methodologies using Work done register as one of the tools by which teaching plan for the semester is effectively implemented by IQAC. It is a transparent mechanism of documenting the course delivery in a systematic way. In the beginning of the semester, teaching faculty members are instructed to record their lesson plan in work done register which includes plan date, topics to be covered, instructional strategies, resource usage, evaluation technique and expected learning outcome. The Course delivery Plans and systems are analyzed and approved by the Heads of the departments. It is strictly followed by the teaching faculty members and the following activities such as

- Time table
- Attendance
- Topics covered with actual date
- Internal split up marks for assignment, seminar, attendance etc.,
- Result analysis and reason for failures in internal and semester examinations.
- Corrective actions proposed and taken for internal and semester exam failures and absentees.
- Record for completion of practical experiments.
- Monthly course delivery performances etc.,
- Total contact hours for completion of syllabus, are recorded in the work done registers and reviewed periodically by the Principal, Heads of the Departments and IQAC. Through these measures the teaching learning process has been improved.

Example 2: Result Analysis

IQAC monitors and ensures the achievement of learning outcomes through the results, pass percentage and ranks obtained in examinations. Result analysis helps in fine-tuning and evolving new pedagogies and strengthening the teaching-learning process for the betterment of student community. It is analyzed and reviewed in a detailed manner i.e. pass percentage, trend analysis, comparative result analysis and Performance & Topper details.

Based on the review, the following actions are taken identifying the slow learners and advanced learners.

- For Advanced learners, additional assignments, advanced level problems, peer teaching, paper/poster presentation, paper publications etc., are given.
- For slow learners, remedial classes, frequent test, assignments are given to improve their performances.

Modification in methodologies adopted for teaching learning process as per the requirements. For example

- Video Conferencing
- Online Courses
- Evaluation of Teaching faculty members skill matrix.
- Based on the area of improvement and motivational trainings needed for the faculty members, faculty development programs are arranged.

File Description	Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: D. 1 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Dr. R.A.N.M Arts and Science College sensitizes students and employees regarding gender equity and takes the social responsibility of reacting to the events happened in the society by various activities. The institute promotes gender equity in admissions, recruitment, administrative functionality and academic activities.

Measures initiated by the institution for the promotion of gender equity during last five years:

- NSS unit is started exclusively to encourage the girl students to participate in the social services and so on. The unit is successfully conducting various activities to serve the society.
- Girls waiting hall is provided in the campus with required facilities.
- Separate space is provided for girls in the library and the college canteen to avoid inconvenience.
- The girl students are nominated as members of various committees at department, institute levels and the institute encourages their participation in co-curricular and extra-curricular activities.
- During orientation programs and other events, awareness is created on gender equity among the students. Boys are sensitized to participate in Rangoli and other competitions.
- The institute celebrates Women's day in a grand manner and presents success stories of famous women to inspire the girl students and to make them understand their potential.
- Internal Complaints Committee (LA&ICC) is organising various events including guest lectures to empower and support young minds in achieving their goals.
- The institute has a policy of appreciating faculty without gender bias. Women faculty are nominated, based on their ability, as heads of the departments and conveners of various committees and discharging their duties efficiently.
- The institution also having Gender Equity Cell to make the students to know the role of gender in the society by conducting various awareness programmes.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1.Solar energy

2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: B. 3 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Dr. R.A.N.M Arts and Science College has designed methods for the management of waste generated in the campus using the basic waste management strategy of 3R's: Reduce, Reuse and Recycle i.e., Reduce the amount of waste generated, Reuse everything to its maximum after proper segregation and cleaning and keeping things which can be Recycled aside and handed over to appropriate agencies. The waste generated in the campus include liquid waste and solid waste- both of biodegradable and non-biodegradable nature & chemical waste. No classified hazardous waste is generated in the campus. The environmental policy of the institute is to achieve zero discharge and complete utilization of waste with well-designed strategies to make campus clean, hygienic and healthy.

The waste generated is classified into the following types:

1. Solid waste Management

Solid waste includes both biodegradable and non-biodegradable components. The non-biodegradable solid waste generated in the campus include, paper, plastics, metal cans etc. Biodegradable waste includes food waste, vegetable peels, leaves etc.

'Use and throw' items like plastic cups, plates etc. used in the college canteen are replaced by reusable items steel glasses and plates. Glass, paper and metal waste is sold for recyclers.

Food waste and non-biodegradable waste are collected in separate bins. Biodegradable waste is disposed off in four dumping yards of size 3m x 3m x 2m, specially earmarked for the purpose.

2. Liquid waste Management

Liquid waste that is generated in the institute falls into three following categories.

1. Septic tank effluents from various sanitary blocks, water used for washing and cleaning of utensils etc. from canteen
2. Wastewater from laboratories using chemicals
3. Wastewater from RO plant

As the college is located in rural un-sewered area, waste water generated from the sanitary facilities is disposed off into septic tanks located at different places in the campus and their effluents combined with canteen waste water is used for gardening, watering trees etc. The excess wastewater will be directed into natural drain passing near by the college campus.

Waste water generated from the laboratories is very small in quantity; hence they are handled along with septic sewage.

RO plant wastewater is diluted with canteen wastewater and used for gardening, watering trees etc.

The future vision of the college is to establish full-fledged sewage treatment plant for sewage treatment and recycling the same fully within the campus, thus achieving the goal of zero discharge campus.

3. E-waste Management

E-waste or electronic waste is created when an electronic product is discarded after the end of its useful life. E-waste mainly includes obsolete electronic devices, such as computer systems, servers, monitors, compact discs (CDs), printers, scanners, copiers, calculators, fax machines, battery cells etc. E-waste is disposed off through vendors.

File Description	Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

Response: A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: B. 3 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Details of the Software procured for providing the assistance	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Dr. R.A.N.M Arts and Science College is always at the forefront of inviting diversity, eradicate stereotypes, enhance self-esteem, encourage students to have a voice and demand educational achievement.

To achieve these objectives, courses like Constitution of India and Human Rights are incorporated as a small step to imbibe and inculcate these traits among the students.

Teachers deliver lectures with an acceptance and appreciation for different ideas, opinions, and learning styles of the students and make an earnest effort to understand the racial and cultural characteristics of students.

Along with curriculum, additional communication and soft skills classes are conducted to make the

students from different backgrounds communicate effectively.

Grievance Redressal cell, Gender Equity Cell, Women’s Club, Internal Complaint Committee and Students’ Counselling Cell aim at social protection, ensuring tolerance and harmony, reducing vulnerability, building human capital, empowering women and girls, cultural, regional inclusion.

Industrial visits expose students to the practical challenges and also make the students from different backgrounds adapt to one another to create a tolerance and harmony in the organization.

During national festivals and other events of the college, eminent personalities are invited to emphasize the importance of tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities

NSS, YRC and RRC activities of our institution mitigate the socioeconomic diversities and progress them towards leading to a tolerant and harmonious living.

Cultural and Literary committee, through various clubs organizes plays, skits, competitions and invited lectures, educates the students and makes them aware of their social responsibilities and understand the implications of their actions. In cultural programs, traditions of various regions are respected.

Students are involved and encouraged to participate in various co-curricular and extracurricular activities to make them mingle with one another and share their opinions and disagreements in a harmonious manner.

The institution provides scholarships as financial support and conducts aptitude and general knowledge classes for the interested students to help them for their competitive exams.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

India is a vast country with many languages, subcultures, religions and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex.

Dr. R.A.N.M Arts and Science College sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct as a responsible citizen.

The vision of the institution is "To empower the students' leadership qualities, develop entrepreneurial skills and produce disciplined and matured citizens with intellectual and emotional strength to meet the upcoming challenges". These elements are inculcated in the value system of the college community.

The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens.

The students are inspired by conducting various programs on culture, traditions, values, duties and responsibilities. And competitions were conducted among students.

The personality development of the citizen in the aspects of intellectual, mental, physical and spiritual is a rich heritage of our composite culture and is a panacea for all social ills. As an initiative of this, the institute conducts yoga, dance and music classes.

The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and every one should obey the conduct rules.

The National Service Scheme is Conducted the awareness programme on "Hundred Percent Vote", to make the students aware of their voting rights and also their responsibilities as Indians.

The Gender Equity Cell is conducted a seminar on "Gender Equality". By this the students got an awareness on the importance of the gender equality and the role of gender in the society.

Ethical Values, rights, duties and responsibilities of citizens are some of the topics that are enlisted in Elocution, Debates or in Communication lab activities.

NSS activities of our institution has the affinity for Philanthropic initiatives which include donation of money or resources to government, charities and organizations at local, national levels to help victims during natural disasters.

The institution conducted awareness programs and rallies on ban on plastics, cleanliness, Swachh Bharat etc. involving students.

On Orientation day and fresher's day, reputed persons from police department and legal cell authorities are invited to speak about the duties and responsibilities of citizens and consequences of ragging.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and

other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The institution aims to inculcate values and nationalism in the students by celebrating the national festivals and birth anniversaries of great Indian personalities in the college campus every year. The celebrations include flag-hoisting, Poster Presentations, Walks, Essay Writing, and Elocution. Eminent personalities are invited to motivate staff and students by their inspirational speeches on those days.

Republic Day and Independence Day:

Every year the Institution celebrates Republic Day and Independence Day hoisting the national flag by Chief Guest of the Programme. Students and staff salute the flag and then sang the National Anthem.

Gandhi Jayanthi:

Gandhi Jayanthi is celebrated in memory of the Father of the Nation, who devoted his whole life preaching Truth and following Ahimsa. The NSS unit organized mass pledge in accordance with the Prime Ministers' urge for 'Swachh Bharat Abhiyaan'.

Teachers Day:

The Institution celebrates Teacher's Day commemorating the birthday of Dr. Sarvepalli Radha Krishnan, a great teacher. On that day the Institution felicitates eminent personalities from the educational field.

Youth Day:

National Youth Day is celebrated on 12th January on the college campus with the aim of motivating the

youth through the way of life and ideas of Swami Vivekananda to generate a positive attitude towards the people to provide them with every knowledge about how to behave in a proper way in the society.

National Unity Day:

National Unity Day is celebrated on 31st October, the birth anniversary of Sardar Valla Bhai Patel. All students and staff take part in the Run for Unity followed by the National Unity pledge.

Netaji Subhas Chandra Bose birth Anniversary:

Netaji Subhas Chandra Bose birth Anniversary was celebrated on 23rd January. to pay Tributes to Netaji Subhas Chandra Bose. The college management arranged Inspirational speeches by eminent Speakers.

Martyrs Day:

Mahatma Gandhi Death Day is celebrated as a Martyrs day on 30th January. On this day all Students and Staff pay homage to the victims who fought for the freedom, welfare and progress of the India and sacrificed their lives.

Women's Day:

Lady Advisory Committee organizes Women's Day on 8th March for the girl students and lady staff members in the college and conducts various events and competitions.

National Voters Day:

National Voters Day is celebrated every year on 25th January to spread awareness about the necessity of voting and to encourage young generation towards the voting rights.

International Yoga Day:

International Yoga day is celebrated on 21st June every year in the campus. The sessions include orientation on Yoga, its mental and physical benefits and actual performance of some yoga asanas.

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format

provided in the Manual.

Response:

Best Practice I:

Entrepreneur Development Cell

Objective of the Practice

The EDC provides an opportunity to enhance the entrepreneurial skills among the students. It also helps to market the products produced by the student in Erode District. Hence, we practice with the objectives as,

·To develop team spirit among the students

- **To inculcate the entrepreneurial skill among students**
- **To develop team spirit among the students**
- **To enhance their marketing skills**
- **To enhance their marketing skills**
- **To get an insight on advertising their products**
- **To learn to make a living with the availabilities**
- **To prepare income and expenditure account statement**

The Context

RANM strongly focuses on the development of students of the rural background in all fields either as an employee or as an employer. The EDC is an avenue to develop the entrepreneurial skill among the students and provides a platform for showcase their products. It helps in showcasing and selling their products. It is also a venue for meeting the customers directly and gathering information on the modern trend in the market and requirements of the customers.

The Practice

The students are allowed to carry their products to the outside bazaars and can sell their products.

Evidence of success

The students enjoy the program and its success is observed through the feedbacks. The students experienced happiness, disappointments and found it challenging in facing sales and purchase. They learn a lot of entrepreneurial skills and are involved in tactic marketing of their products. The students develop patience in handling crowded customers, queries on their products and able to handle people.

Notes

The EDC motivates the students by conducting awareness programs and workshops.

The students actively involved in developing their marketing and selling skills with effective participation and by choosing the products to be sold.

The EDC strengthens the budding professionals and creates an interest in starting their own ventures.

It is a great pathway to self-employment and opens the minds by standing as a gateway for innovation in business.

As Dr. APJ. Abdul Kalam states “the education system should highlight the importance of

entrepreneurship and prepare the students right from college and school to get oriented towards setting up of enterprises which will provide them creativity, freedom and ability to generate wealth”, the college focuses on women empowerment through entrepreneurship development.

Best Practice II:

Quiz competitions

Objective of the Practice

- **To develop the basic general knowledge in the students**
- **To inculcate team spirit**
- **To encourage their perseverance and hard work**
- **To make them responsible**

RANM builds character and knowledge through various activities. The library plays a predominant role in being the source of knowledge hunter. The library extends its hand towards knowledge building through various activities.

The Context

“A Library is the delivery room for the birth of ideas, a place where history comes to life”

Library plays a vital role in building an educated and socially responsible community. The books can eradicate ignorance and find new ideas for innovations. The college has a central library with 5865 number of books and journals. The Library stands as a platform for grooming the students through its distinctiveness. The library conducts distinctive quiz program that is Knowledge Board which involves the students and kindles their thirst to hunt for knowledge.

The Practice

RANM library, the learning resource, actively involves in the conduction of lectures on the awareness of library usage. To make the students livelier the quiz competitions are practiced regularly.

The practice involves;

Knowledge Board

1. Knowledge board is a green board which consist of 5 to 7 questions daily.
2. The departments are allotted 15 days in a cyclic order to prepare the Knowledge Board.
3. The departments change the questions daily.
4. The students will have to note down these questions all throughout the year.
5. The library at the end of the year will conduct a test with the questions which were displayed throughout that year.
6. The knowledge board brings out a responsibility within the student to note down the questions daily, so that they will be able to face the final test with ease.
7. The students are found enjoying noting down the questions and answers, as the questions and its pattern vary from department to department.

8.It kindles the passion for learning new concepts and builds a foundation on the basis and current affairs among the students, aiding them in facing competitive exams with ease.

The quiz competition has created a big impact among students. They voluntarily participate and it helps in developing team spirit and sportiveness.

Evidence of success

The students are prepared for the future and are involved in learning leadership and team spirit.

The outcome of this quiz is;

- Quenching Thirst, Expanding Knowledge, Making New Friends and Experiencing Joy of Success.
- The students develop their skills and learn the current affairs and improve their time management skills.
- Assessment through quiz is always beneficial in assessing the student at a short duration with measurable knowledge, skills and abilities.
- Quizzes are a type of teaching methodology and has the highest impact among the learning outcomes.
- The students get trained with the basic questions and brush up their general knowledge which helps them participate in the quiz competitions and it will help them to face government competitive examination.

Problems Encountered and Resources Required

The students find it a short span of time to answer the questions.. In regard of the Knowledge Board, students with sheer interest make through the quiz by noting down the questions daily and benefiting out of it. More online test practices can be included in the library reading hour modules to enhance the evidence of its success.

Notes (Optional)

- Library stands as a platform for learning and RANM library always paves way in student development through its activities like Competitive Exam Coaching and Mock exam conduction, awareness programs and quizzes are the lime lights.
- Quizzes are a form of teaching learning process which inculcate effective learning and have wonderful outcomes.
- Quizzes can be conducted for any age group and they help in improving knowledge and gathering information of either general or specific areas.
- They help in expanding the critical thinking power, and thinking from different angles.
- They aid in building team spirit.
- Quizzes are fun based learning process with competency.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Logo are the face of the event or a company or organization. They are unique and used to create a public identity and recognition. Logo are formed to create a social awareness among the students and the public by making them remember the event logo and its importance. They also play a vital role as;

- They can easily grab attention.
- Creates a strong first impression
- Foundation for the occasion's identity
- It stands in the memory for long.

Vision

Logo formation mark a social responsibility in the student community and impregnate the importance of being socially responsible.

Priority

Students are involved in creating logos and representing the logo. It has created a public awareness of the event and stands in the minds for a longer duration. The students learn team spirit, leadership, patience, helping tendency and perseverance. The logos will stand in their memories for their lifetime. The students show enthusiasm and feel happy on being a part of the activity.

Logos on - World Cancer Day, National Voter's Day, Human Eye – Donate Eyes, International Yoga Day celebration, Women's Day celebration, Handloom Day Celebration, Pongal Day Celebration, World Aids Day, Clean India and Independence Day Celebration are the logo formation represented by students in the assessment period.

Logos depicting Clean India movement played a vital role in reaching the Swachh Bharath Scheme to the students. The logo insisted the students to take up the message of clean up the streets, roads, and infrastructures of the cities, towns, urban and rural cities in India.

International Yoga Day was one logo formation that was welcome by the students and the public. They actively involved and created an awareness on the practices of yoga for a vital living. A healthy mind is a healthy body. Yoga can create a healthy mind, soul and body. Regular practice of yoga has many beneficial effects on the body and mind.

Being a woman is a blessing and being a part of the women activities will double it. On depicting the importance of women, the International Women Day was represented as the symbol. The students felt proud of being a part of it and for being a woman too.

World Aids Day logo and Handloom celebration are the need for the society. Students representing them were put forth in the daily newspapers which has brought many publics to get aware of them. AIDS stands as deadly disease which is need of an awareness and which is being insisted by WHO through the World AIDS Day every year on December first.

The National festival like Independence Day and the harvest festival of the south “Pongal Day” was given importance. The students organized the logos and parorama of the program was cherished by its success.

Thrust

The logo formation is the healthy practice in our college which involves to

- Improves team spirit and boost the morale of the students
- Inculcates the social responsibility of the students
- Impregnate the importance of national day celebrations
- Maintain a pace of organizing skills
- Make them realize their roles and responsibilities.
- Be active problem solvers
- Become effective volunteers and leaders.

On a birds view the logo formation make look simple but needs plenty of patience and perseverance of organizing the students to stand during the practice hours and at the final day. They need plenty of stamina and determination to be a part of the activity. As the college motto states, we believe in them, “Service to Humanity”, we can bend iron rods with Knowledge, Power and Discipline.

Additional Information:

RANM feels proud on envisioning to produce competent, disciplined matured citizen, scientists and administrators focusing on enhancing moral values, knowledge, skill and social responsibility. The college activities foster the development of the person as an individual and the community. Every student has an opportunity of completing six add on courses or value-added courses. They get to know the social problems and the methods of creating awareness on the problem, through the various club activities.

RANM is a platform for the rural women folk to empower themselves through the activities and functioning of the college.

Concluding Remarks:

RANM focuses on imparting quality education and it strongly believes that education can bend iron rods with “**Knowledge, Discipline and Perfection**”. “**Youth are never useless, they are used less**”, on realizing this the college works on imparting knowledge and creating socially responsible citizens. Tomorrow lies in the hands of the present generation, and they need to be prepared socially, physically and mentally to face the challenging digital era with utmost caliber equipped during their period of study and

RANM strives hard in imparting that needed education to the rural women folk. The philanthropic management lends a supportive hand in the planning and deployment of the necessities to the college and a high sense of committed education to the students at an affordable cost. IQAC keeps up the pace in achieving and enhancing the quality with excellence in education at RANM.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

RANM feels proud on envisioning to produce competent, disciplined matured citizen, scientists and administrators focusing on enhancing moral values, knowledge, skill and social responsibility. The college activities foster the development of the person as an individual and the community with both boys and girls. Every student has an opportunity of completing three add on courses and engrave themselves in a club for the first two years. They get to know the social problems and the methods of creating awareness on the problem, through the various club activities.

RANM is a platform for the rural men and women folk to empower themselves through the activities and functioning of the college. The college has steadily grown from its inception to its 27th year achieving radially with the possibilities from its locational favor.

One new course B.Com (Ecommerce) and B.Sc (Artificial Intelligence and Machine Learning) is proposed to be offered in the forthcoming academic year 2022-2023.

A mega alumni meet is planned for the Silver Jubilee celebration.

A special incentive of Rs.3000/- is given to the faculty who complete their Ph.D Degree.

- The institution has adopted the village and conducted an extension activity for through NSS camps and all the government schemes will be deliberated with responsibility and students will be with its importance.

Concluding Remarks :

RANM focuses on imparting quality education and it strongly believes that education can bend iron rods with “Knowledge, Discipline and Perfection”. “Youth are never useless, they are used less”, on realizing this the college works on imparting knowledge and creating socially responsible citizens. Tomorrow lies in the hands of the present generation, and they need to be prepared socially, physically and mentally to face the challenging digital era with utmost caliber equipped during their period of study and RANM strives hard in imparting that needed education to the rural men and women folk. The philanthropic management lends a supportive hand in the planning and deployment of the necessities to the college and a high sense of committee education to the students at an affordable cost. IQAC keeps up the pace in achieving and enhancing the quality with excellence in education at RANM.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above Remark : As per the documents provided</p>																				
1.2.1	<p>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>1.2.1.1. Number of Programmes in which CBCS / Elective course system implemented. Answer before DVV Verification : 18 Answer after DVV Verification: 18</p>																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years. Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>28</td> <td>24</td> <td>22</td> <td>20</td> <td>20</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>28</td> <td>24</td> <td>22</td> <td>20</td> <td>20</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	28	24	22	20	20	2020-21	2019-20	2018-19	2017-18	2016-17	28	24	22	20	20
2020-21	2019-20	2018-19	2017-18	2016-17																	
28	24	22	20	20																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
28	24	22	20	20																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>255</td> <td>373</td> <td>284</td> <td>308</td> <td>247</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	255	373	284	308	247										
2020-21	2019-20	2018-19	2017-18	2016-17																	
255	373	284	308	247																	

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
255	373	284	308	247

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
352	316	282	260	202

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
352	316	282	260	202

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

1.3.3.1. Number of students undertaking project work/field work / internships

Answer before DVV Verification : 255

Answer after DVV Verification: 255

1.4.1 *Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders*

1) Students

2) Teachers

3) Employers

4) Alumni

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

1.4.2 Feedback process of the Institution may be classified as follows:

Options:

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**

3. Feedback collected and analysed**4. Feedback collected****5. Feedback not collected**

Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website

Answer After DVV Verification: B. Feedback collected, analysed and action has been taken

2.1.1 Average Enrolment percentage (Average of last five years)**2.1.1.1. Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
255	373	284	308	247

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
255	373	284	308	247

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
860	860	740	560	560

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
860	860	740	560	560

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
255	373	284	308	247

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
255	373	284	308	247

2.3.3	<p>Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)</p> <p>2.3.3.1. Number of mentors Answer before DVV Verification : 52 Answer after DVV Verification: 51</p>																				
2.4.2	<p>Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)</p> <p>2.4.2.1. Number of full time teachers with <i>Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.</i> year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 667 1046 801"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>6</td> <td>4</td> <td>4</td> <td>4</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 882 1046 1016"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>6</td> <td>4</td> <td>4</td> <td>4</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	6	6	4	4	4	2020-21	2019-20	2018-19	2017-18	2016-17	6	6	4	4	4
2020-21	2019-20	2018-19	2017-18	2016-17																	
6	6	4	4	4																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
6	6	4	4	4																	
2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers Answer before DVV Verification : 158 Answer after DVV Verification: 131</p> <p>Remark : As per the documents provided</p>																				
2.6.3	<p>Average pass percentage of Students during last five years</p> <p>2.6.3.1. Number of final year students who passed the university examination year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1615 1046 1749"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>230</td> <td>224</td> <td>187</td> <td>143</td> <td>117</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1830 1046 1964"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>230</td> <td>224</td> <td>187</td> <td>143</td> <td>117</td> </tr> </tbody> </table> <p>2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years Answer before DVV Verification:</p>	2020-21	2019-20	2018-19	2017-18	2016-17	230	224	187	143	117	2020-21	2019-20	2018-19	2017-18	2016-17	230	224	187	143	117
2020-21	2019-20	2018-19	2017-18	2016-17																	
230	224	187	143	117																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
230	224	187	143	117																	

2020-21	2019-20	2018-19	2017-18	2016-17
264	250	220	160	132

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
264	250	220	160	132

3.1.2 **Percentage of teachers recognized as research guides (latest completed academic year)**

3.1.2.1. **Number of teachers recognized as research guides**

Answer before DVV Verification : 2

Answer after DVV Verification: 2

3.1.3 **Percentage of departments having Research projects funded by government and non government agencies during the last five years**

3.1.3.1. **Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
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3.1.3.2. **Number of departments offering academic programmes**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	11	9	9

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	11	9	9

3.2.2 **Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years**

3.2.2.1. **Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
16	17	13	12	12

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
16	17	13	12	12

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

3.3.1.1. How many Ph.Ds registered per eligible teacher within last five years

Answer before DVV Verification : 11

Answer after DVV Verification: 11

3.3.1.2. Number of teachers recognized as guides during the last five years

Answer before DVV Verification : 2

Answer after DVV Verification: 2

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
15	10	5	6	7

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
15	10	5	6	7

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	0	0

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
13	10	8	12	10

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : HEI has not provided certificates of awards for Extension Activities.

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

3.4.3.1. Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
22	22	23	21	21

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
14	15	18	15	11

Remark : As per the documents provided

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
830	843	739	672	514

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
415	420	368	336	257

Remark : As per the document provided

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
557	675	596	548	404

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

Remark : collaborative agencies to be considered and not the students strength

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
48	41	29	27	18

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	2	9	14

Remark : As per the documents provided

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 54

Answer after DVV Verification: 0

Remark : HEI has not provided geo-tagged photographs as per SOP. Document provided is also not authenticated.

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
288008	215150	8358041	300750	94875

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.0597	1.02	0.84	0.46	2.15

Remark : As per the documents provided

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: A. Any 4 or more of the above

Remark : As per the documents provided

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
29270	28365	27759	21119	9565

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17

2.92	2.83	2.77	2.11	0.095
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Remark : As per the documents converted into lakhs

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 117

Answer after DVV Verification: 117

4.3.3 Bandwidth of internet connection in the Institution

Answer before DVV Verification : B. 30 MBPS – 50 MBPS

Answer After DVV Verification: B. 30 MBPS – 50 MBPS

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
29270	28365	27759	21119	9565

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5.45	3.22	17.98	9.34	6.50

Remark : As per the documents provided

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

5.1.1.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
17	16	20	19	41

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
17	16	20	19	41

5.1.2 **Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

5.1.2.1. Number of students benefitted by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
17	16	20	19	41

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
17	16	20	19	41

5.1.3 **Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
79	108	84	144	116

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
79	108	84	144	115

5.1.5 **The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

5.2.1 **Average percentage of placement of outgoing students during the last five years**

5.2.1.1. **Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
53	51	77	57	37

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
53	51	77	57	37

5.2.2 **Average percentage of students progressing to higher education during the last five years**

5.2.2.1. **Number of outgoing student progression to higher education during last five years**

Answer before DVV Verification : 57

Answer after DVV Verification: 57

5.2.3 **Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

5.2.3.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

83	72	68	52	47
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Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
83	72	68	52	47

5.3.1 **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
6	2	1	3	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	1	2	2

Remark : updated by considering Team events award as ONE.

5.3.3 **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	23	20	20	18

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	10	5	3	6

Remark : As per the documents provided

5.4.2 **Alumni contribution during the last five years (INR in lakhs)**

Answer before DVV Verification : D. 1 Lakhs - 3 Lakhs

Answer After DVV Verification: D. 1 Lakhs - 3 Lakhs

6.2.3	<p>Implementation of e-governance in areas of operation</p> <ol style="list-style-type: none"> 1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examination <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: D. 1 of the above Remark : As per the documents provided</p>
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6.3.3	<p>Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years</p> <p>6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 909 1046 1043"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>2</td> <td>2</td> <td>1</td> <td>3</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1122 1046 1256"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>2</td> <td>2</td> <td>1</td> <td>3</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	6	2	2	1	3	2020-21	2019-20	2018-19	2017-18	2016-17	6	2	2	1	3
2020-21	2019-20	2018-19	2017-18	2016-17																	
6	2	2	1	3																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
6	2	2	1	3																	

6.3.4	<p>Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).</p> <p>6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1615 1046 1749"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>148</td> <td>103</td> <td>42</td> <td>0</td> <td>99</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1827 1046 1962"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : As per the documents the programs are conducted for only 1 day</p>	2020-21	2019-20	2018-19	2017-18	2016-17	148	103	42	0	99	2020-21	2019-20	2018-19	2017-18	2016-17	0	0	0	0	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
148	103	42	0	99																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
0	0	0	0	0																	

6.5.3	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements 2. Collaborative quality initiatives with other institution(s) 3. Participation in NIRF 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) <p>Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D. 1 of the above</p>
7.1.2	<p>The Institution has facilities for alternate sources of energy and energy conservation measures</p> <ol style="list-style-type: none"> 1. Solar energy 2. Biogas plant 3. Wheeling to the Grid 4. Sensor-based energy conservation 5. Use of LED bulbs/ power efficient equipment <p>Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: B. 3 of the above</p>
7.1.4	<p>Water conservation facilities available in the Institution:</p> <ol style="list-style-type: none"> 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: B. 3 of the above</p>
7.1.5	<p>Green campus initiatives include:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants <p>Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: A. Any 4 or All of the above</p>
7.1.6	<p>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit

	<p>4. Clean and green campus recognitions / awards</p> <p>5. Beyond the campus environmental promotion activities</p> <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: B. 3 of the above</p>
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <p>1. Built environment with ramps/lifts for easy access to classrooms.</p> <p>2. Divyangjan friendly washrooms</p> <p>3. Signage including tactile path, lights, display boards and signposts</p> <p>4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p> <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: C. 2 of the above Remark : As per the documents provided</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <p>1. The Code of Conduct is displayed on the website</p> <p>2. There is a committee to monitor adherence to the Code of Conduct</p> <p>3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above Remark : As per the documents provided</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>370</td> <td>334</td> <td>297</td> <td>277</td> <td>278</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>369</td> <td>333</td> <td>296</td> <td>276</td> <td>277</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	370	334	297	277	278	2020-21	2019-20	2018-19	2017-18	2016-17	369	333	296	276	277
2020-21	2019-20	2018-19	2017-18	2016-17																	
370	334	297	277	278																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
369	333	296	276	277																	
1.2	<p>Number of programs offered year-wise for last five years</p>																				

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
18	18	14	11	11

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
18	18	14	11	11

2.1 Number of students year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
255	373	284	308	247

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
831	843	740	676	489

2.2 Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
255	373	284	308	247

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
593	593	510	386	386

2.3 Number of outgoing / final year students year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
230	224	187	143	118

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
264	250	220	160	123

3.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
52	57	49	48	48

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
50	55	47	46	46

3.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
52	57	49	48	48

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
52	57	49	48	48

4.1 **Total number of classrooms and seminar halls**

Answer before DVV Verification : 54

Answer after DVV Verification : 54

4.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1182522.3 5	4796711.6 9	3993581.6 5	1124935.6 6	2495170.3 3

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11.82	47.96	39.93	11.24	24.95

4.3 **Number of Computers**

Answer before DVV Verification : 198

Answer after DVV Verification : 198